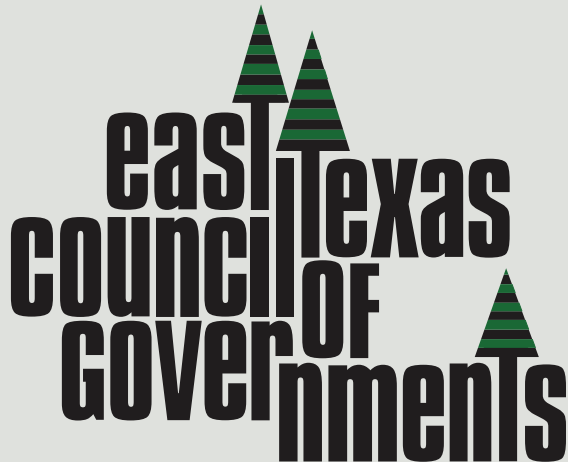


EAST TEXAS COUNCIL OF GOVERNMENTS

Fiscal Year 2017 Budget



The World's Richest Acre | Kilgore, Texas
Photo by Kilgore Chamber



David A. Cleveland, Executive Director
3800 Stone Road
Kilgore, TX 75662

Judge Robert Johnston, Chair
Anderson County

Established: 1970
East Texas State Planning Region (6)
Area: 10,022 square miles
Population 831,659

OUR PARTNERS, MISSION & VISION



VISION STATEMENT

We are a trustworthy organization committed to providing leadership, education, and financial resources to our 14 county region.

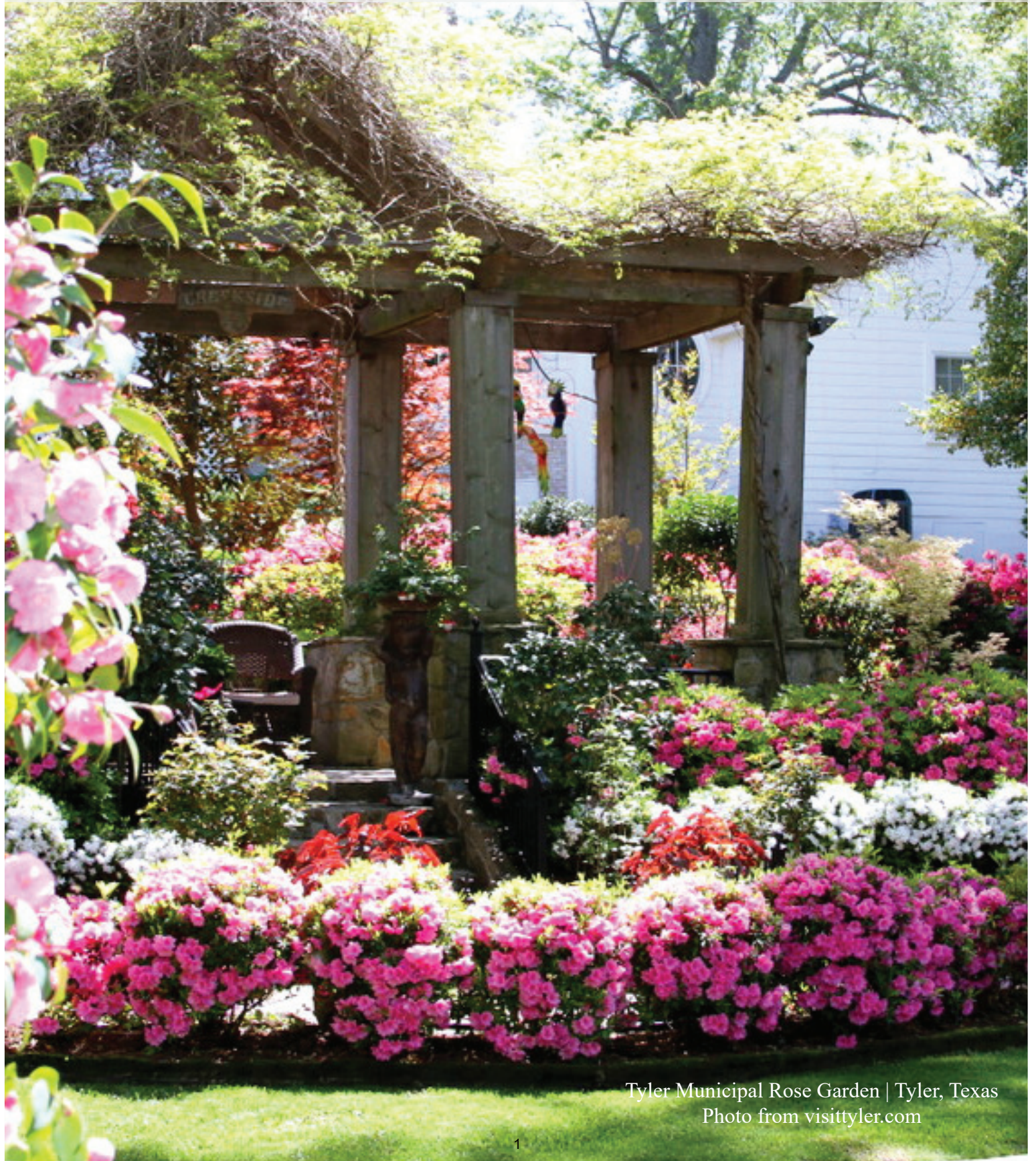
MISSION STATEMENT

In order to improve the Quality of Life for all of our Citizens, ETCOG pledges all of its resources to educate and assist its members to accomplish their goals.

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Executive Summary



Tyler Municipal Rose Garden | Tyler, Texas
Photo from visittyler.com



September 29, 2016

ETCOG Board of Directors:

Offered for your review and consideration is the Budget and Planning Guide for the East Texas Council of Government's operations for the fiscal year October 1, 2016 through September 30, 2017 (FY 2017 Budget).

The principal purpose of ETCOG is to administer and manage all of the state and federal grant programs for which it receives funds. Through various grant funding mechanisms ETCOG is able to administer grants for four major service areas, or Divisions, that include Workforce Development, Area Agency on Aging (AAA), Transportation, and Public Safety. Each of these Divisions may be subdivided into more specific programs that correspond more or less to the grants that are received to fund them. Each collection of programs under a single Division is, to a great extent, directed by state agencies that oversee the distribution of funds allocated by the state legislature for each of the programs. The State in turn requires adherence to specific processes and procedures for receiving, disbursing, accounting for and reporting the use of funds flowing from the federal government through the state or in some cases directly from the state.

The FY 2017 Budget is a balanced budget with revenue sources matching projected expenditures for all funds. Following are highlights and discussion of the key components of this Budget.

Revenues

The FY 2017 Budget, totaling 42,489,690 remains relatively unchanged in total funding from FY 2016 reflecting only a small increase of 100,816. This increase is primarily due to a change in formula funding for the Aging Division. Local Match decreased due to GoBus requirements met from Other Income Sources.

Fiscal Year Revenue Comparison

Funding Sources	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	Variance
Federal Award	\$27,796,078	\$32,899,592	\$31,145,859	\$(1,753,733)
State Award	9,055,250	8,478,543	6,933,201	(1,545,342)
Local Match	630,471	480,788	210,771	(270,017)
Other Income	597,196	529,951	4,199,859	3,669,908
Total Resources	\$38,078,995	\$42,388,874	\$42,489,690	\$ 100,816

Revenues by Service Program – FY 17

	Area Agency on Aging Public Safety Transportation			Workforce & Economic Development	Total
Revenues					
Federal Award	\$ 3,464,537	\$ 166,543	\$ 3,206,739	\$ 24,308,040	\$ 31,145,859
State Award	186,815	2,857,753	1,144,330	2,744,303	6,933,201
Local Match	71,583	-	84,828	54,360	210,771
Other	34,175	29,082	261,208	3,875,394	4,199,859
Total Revenues	\$ 3,757,110	\$ 3,053,378	\$ 4,697,105	\$ 30,982,097	\$ 42,489,690

Expenditures

As stated above in the revenue section the FY 2017 Budget is flat funded in total when compared to FY 2016, however, efficiencies and reductions in Indirect Costs and the Technology Fund have resulted in approximately 100,000 increase for direct program funding.

Expenditures by Service Program – FY 2017

	Area Agency on Aging Public Safety Transportation			Workforce & Economic Development	Total
Personnel	\$ 868,510	\$ 569,516	\$ 1,757,000	\$ 1,671,909	\$ 4,866,935
Other Direct Program Expenditures	272,563	190,479	870,111	5,204,616	6,537,769
Capital Equipment	-	-	1,450,113	-	1,450,113
Direct Internal Expenses	159,685	112,996	241,255	307,826	821,762
Shared Costs	187,166	122,732	378,625	360,314	1,048,838
Pass Through	2,269,185	2,057,655	-	23,437,439	27,764,279
Totals	\$ 3,757,110	\$ 3,053,378	\$ 4,697,105	\$ 30,982,104	\$ 42,489,696

Capital

The FY 2017 Budget includes \$1,509,113 for capital equipment, as follows:

Capital Equipment	
Workforce & Economic Development	
Transportation	
Vehicles for GoBus Services	\$1,450,113
Information Communication Technology (ICT)	
Desktop/Laptop computers/Server	44,000
ETCOG Facility Cost Pool	
Security/Minor Facility Renonvations	<u>\$ 15,000</u>
Total Capital Outlay	<u><u>\$1,509,113</u></u>

Please note that the budgeted amounts for capital outlays for ICT and ETCOG Facility Cost Pools are included in the allocated costs to each Division.

The ETCOG staff has invested a significant of effort in preparing this FY 2017 Budget, which will serve as the financial guide in meeting each respective Division's stated performance measures and enable ETCOG to continue its efforts to maximize the use of technology to achieve desired service levels, streamline operational processes, safeguard its data investment and realize our Vision and Mission. In addition to the budget and work plan discussed above, I wanted to feature additional projects/initiatives your ETCOG staff will be focusing on for the benefit of the entire region during this upcoming year:

Regional Broadband

As of this writing, the submission of ETCOG's Broadband planning and implementation proposal to Federal and State authorities is imminent. The proposal is being submitted as a demonstration project which, if successful, will become a replicable model for other rural areas throughout Texas to follow. Our regional broadband plan will feature up to 14 projects that directly target business needs.

Regional Housing Needs

The ETCOG Executive Committee continues to emphasize the need for more resources to address housing repair and shortages in our region. In response, ETCOG has been developing a regional action plan to address housing needs during the past year. Target time frame for completion of the Regional Housing Strategic is Spring of 2017.

Community Lending Program

Predatory pay-day lenders continue to prosper in East Texas at the expense and with the consent of many East Texas residents. The Community Loan Center (CLC) program is a consumer microloan program developed as a strategic response to payday lenders who may charge APRs as high as 600%. Through this program, a participating employer can offer their employees, up to a \$1,000 loan payable over 12 months at 18% interest. Repayment is done through payroll deduction. The CLC program is offered at no cost to participating employers, and when an employee needs a loan, they go to the CLC website to apply. ETCOG is currently navigating through the approval process and hopes to be in a position to launch the program sometime in 2017.

I am grateful for your ongoing support as we continue to evolve into the organization you need and want us to be. As we move toward the new fiscal year, please accept this note as my personal invitation to share your thoughts, concerns and ideas concerning how we can serve you better. While we cannot meet every need, rest assured that, as our Customer Service Creed states, we will "look for a way to say yes" every time you call on any member of the ETCOG Team. I look forward to another year in your service.

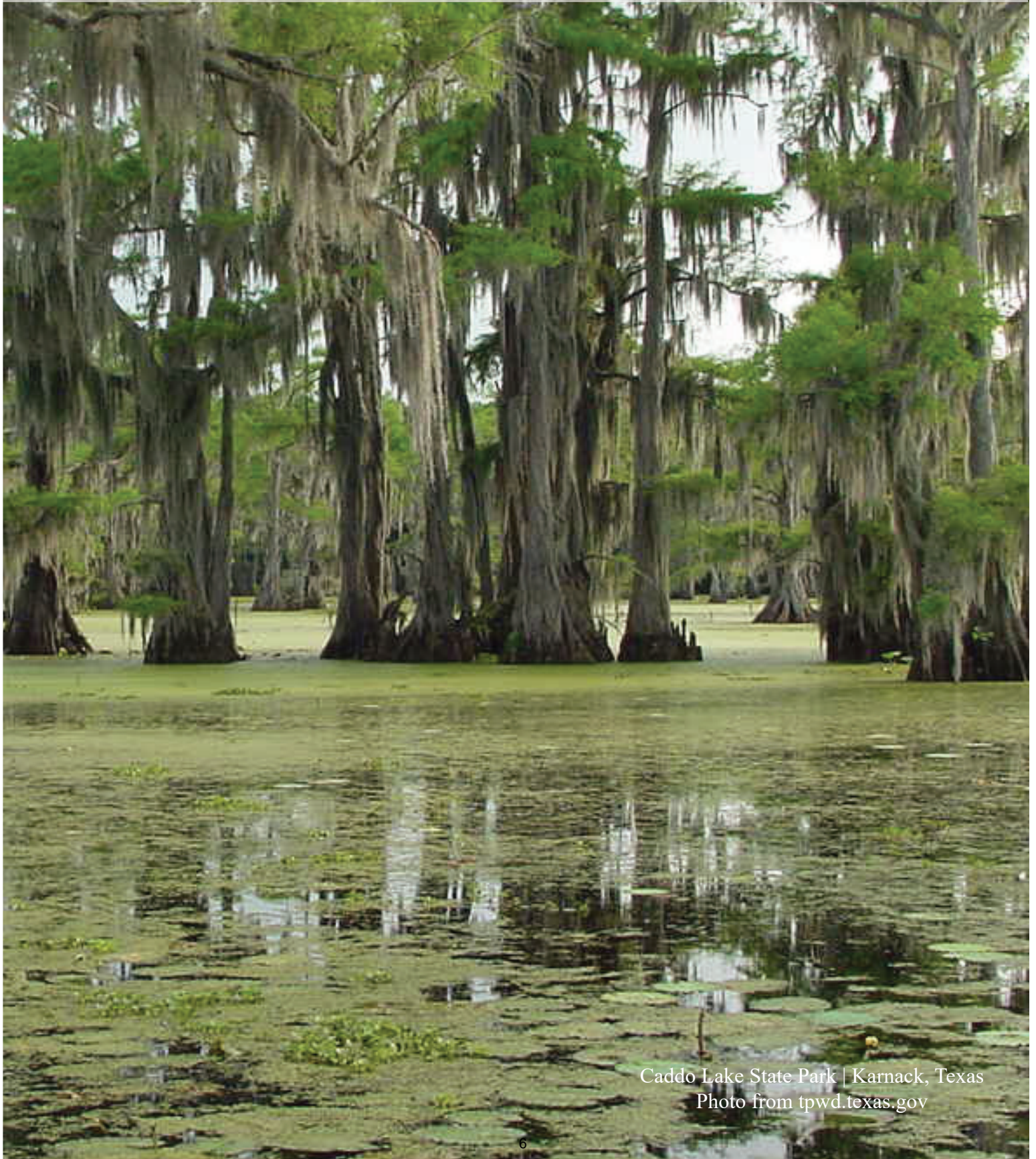
With best wishes, I am

Sincerely yours;

A handwritten signature in blue ink that reads "David A. Cleveland". The signature is fluid and cursive, with the first and last names being more prominent.

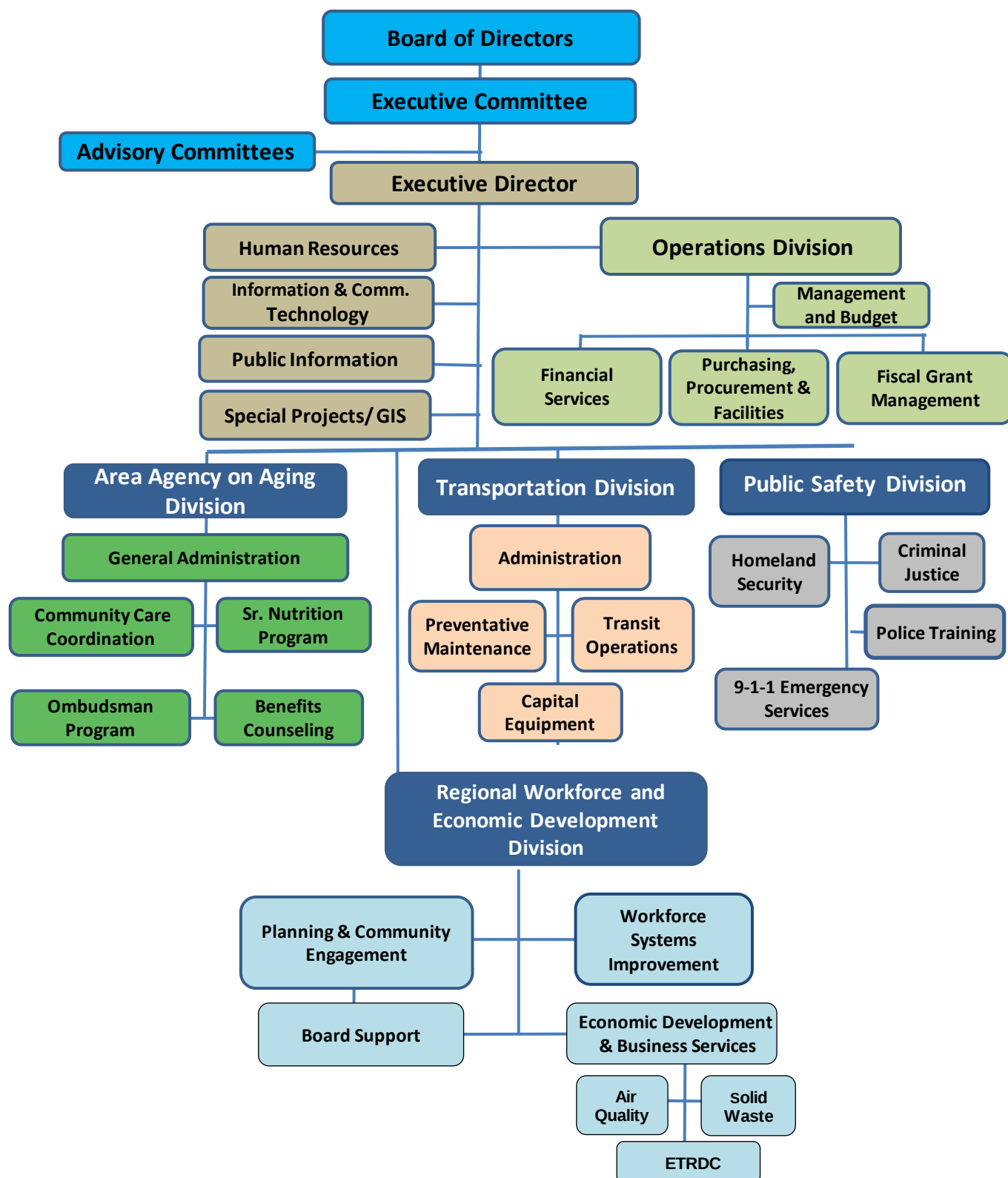
David A. Cleveland
Executive Director

Budget Information



Caddo Lake State Park | Karnack, Texas
Photo from tpwd.texas.gov

Organizational Chart



Member Governments

COUNTIES:

Anderson
Camp
Cherokee
Gregg
Harrison

Henderson
Marion
Panola
Rains
Rusk

Smith
Upshur
Van Zandt
Wood

CITIES:

Alba
Alto
Arp
Athens
Big Sandy
Brownsboro
Bullard
Caney
Canton
Carthage
Chandler
Clarksville
Coffee
East Mountain
East Tawakoni
Edgewood
Elkhart
Emory
Eustace
Gallatin
Gilmer
Gladewater
Grand Saline

Gun Barrel City
Hallsville
Hawkins
Henderson
Jacksonville
Jefferson
Kilgore
Lakeport
Lindale
Log Cabin
Longview
Mabank
Malakoff
Marshall
Mineola
Mt. Enterprise
Murchison
New London
New Summerfield
Noonday
Ore City
Palestine

Payne Springs
Pittsburg
Point
Quitman
Reklaw
City of Rusk
Seven Points
Star Harbor
Tatum
Tool
Trinidad
Troup
Tyler
Van
Warren City
Waskom
Wells
White Oak
Wills Point
Winnsboro
Winona
Yantis

Member Governments

INDEPENDENT SCHOOL DISTRICTS:

Athens ISD	Neches ISD
Carlisle ISD	New Summerfield ISD
Carthage ISD	Ore City ISD
Frankston ISD	Overton ISD
Grand Saline ISD	Rains ISD
Harmony ISD	Slocum ISD
Kilgore ISD	Tatum ISD
Lanesville ISD	Troup ISD
Longview ISD	Westwood ISD
Mt. Enterprise ISD	Yantis ISD

SPECIAL PURPOSE DISTRICTS:

9-1-1 Network of East Texas
Cherokee County SWCD
Harrison County SWCD
Kilgore College
Marion County SWCD
Panola College
Trinity Valley Community College
Tyler Junior College
Upshur-Gregg SWCD #417
Wood County SWCD #444

RIVER AUTHORITIES:

Sabine River Authority
Upper Neches River Municipal Water Authority

Budgetary Accounting Policies and Practices

Reporting in Conformity with GAAP:

The East Texas Council of Governments (ETCOG) budget is prepared in accordance with generally accepted accounting principles and governmental accounting standards. These standards require that ETCOG's accounts be established on the basis of fund groups each of which is considered a separate accounting entity. The fund groups for ETCOG are divided into the following categories for budget purposes.

General Fund: This fund is the general operating fund of ETCOG and is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds: These funds are to account for the proceeds of specific revenue sources that are legally restricted to specified purposes. The individual Divisions are account for as Special Revenue Funds.

Internal Service Funds: These funds are used to account for activities conducted on a benefits received for service basis. The internal service plan accounts for allocation of certain services provided to other departments to provide a break even result. The Direct Internal and Shared Costs Funds are Internal Service Funds.

The East Texas Regional Development Company ("ETRDC") is considered a discretely presented component unit.

Basis of Accounting:

The modified accrual basis of accounting is used by the special revenue funds. Under this basis of accounting, revenues are recorded when they become measurable and available to pay liabilities of the current period. Expenditures are recorded when the liability is incurred. The accrual basis of accounting is used by the internal service funds whereby revenues are recognized when earned and expenses are recognized when the liability is incurred.

Retirement Plan:

The ETCOG retirement plan is a single employer money purchase plan, which is a defined contribution pension plan. Responsibility for the plan administration is with ICMA Retirement Corporation.

Accruals:

Sick leave and vacation leave are charged to an intermediate pool and distributed to the grant based on a percentage of direct charged salaries.

Indirect Costs:

ETCOG has prepared the budget for Fiscal Year 2017 based upon a rate of 21.55% per direct charged salaries and fringe benefits. This rate will be submitted to the Texas Workforce Commission, which is ETCOG's State Single Audit Coordinating Agency, for approval.



Budget Summaries



Helen Lee's Daffodil Paradise | Gladewater, Texas
Photo by East Texas Moms Blog

Summary Listing of Estimated Revenues by Funding Source

Federal Awards

\$ 31,145,859

Federal awards received from the federal government through the State of Texas are the largest source of funding received by the ETCOG. Revenues are received from the U.S. Departments of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.

State Awards

6,933,201

State revenues for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration.

Local Cash Match

210,771

Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the Counties for the Economic Development grant.

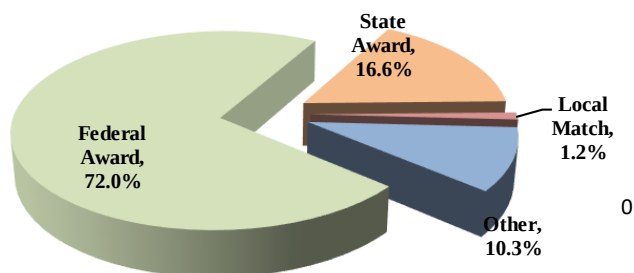
Other Income

4,199,859

Other income includes revenues for Transportation Bus Fares, Geographic Information Systems (GIS) Services, Program Income for the Area Agency on Aging, Investment income, ETRDC Service Fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Department of Aging and Disability, and prior year carry-forward funds.

Total \$ 42,489,690

Percentage Breakdown of Estimated Revenue by Source

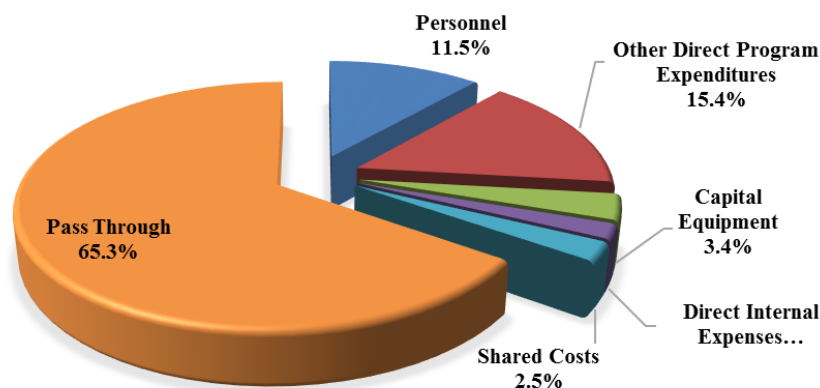


Summary Listing of Estimated Expenditures by Category

<u>Personnel</u>	\$4,866,935
Personnel costs include salaries and benefits for one hundred full-time employees and forty-two part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, workers compensation, disability, pension and hospitalization.	
<u>Other Direct Program Expenses</u>	6,537,763
Other Direct expenses include professional and contract services, travel, training, insurance and bonding, office supplies, and service delivery costs.	
<u>Capital Equipment</u>	1,450,113
Capital equipment includes purchases of \$5,000 or more that have a useful life of more than one year.	
<u>Direct Internal Expenses</u>	821,762
Direct internal expenses include costs of Human Resource Administration; Facility costs, and Information Communication Technology expenses.	
<u>Shared Costs</u>	1,048,838
Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportional to the results achieved.	
<u>Pass Through</u>	<u>27,764,279</u>
Funds which the East Texas Council of Governments has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen county region.	

Total **\$42,489,690**

Percentage Breakdown by Estimated Expenditures by Category



Summary of Revenues and Expenditures for All Funds

	General Fund	Special Revenue Funds	Internal Service Funds	Total All Funds	Component Unit ETDR	Interlocal Eliminations	Total
Revenues							
Federal Award	\$ -	\$ 31,145,859	\$ -	\$ 31,145,859	\$ -	\$ -	\$ 31,145,859
State Award	-	\$ 6,933,201	-	6,933,201	-	-	6,933,201
Local Match	186,581	\$ 210,771		397,352	-	(186,581)	210,771
Other	33,000	\$ 4,092,644	821,762	4,947,406	107,215	(854,762)	4,199,859
Total Revenues	\$ 219,581	\$ 42,382,475	\$ 821,762	\$ 43,423,818	\$ 107,215	\$ (1,041,343)	\$ 42,489,690
Expenditures							
Personnel							
Salaries	\$ 33,338	\$ 3,362,796	\$ -	\$ 3,396,134	\$ 40,518	(33,338)	\$ 3,403,314
Fringe Benefits	17,125	1,445,572	-	1,462,697	18,049	(17,125)	1,463,621
Other Direct Program Expenses		-					
Travel	5,500	290,688	-	296,188	2,200	(5,500)	292,888
Professional Contract Services	5,000	280,882	-	285,882	15,000	(5,000)	295,882
Communications	31,370	171,122	-	202,492	6,500	(31,370)	177,622
Service Delivery		5,553,044		5,553,044	-	-	5,553,044
Other	116,373	212,527	-	328,900	5,800	(116,373)	218,327
Capital Equipment		1,450,113	-	1,450,113	-	-	1,450,113
Direct Internal Services	-	815,239	821,762	1,637,001	6,524	(821,762)	821,762
Shared Costs	10,875	1,036,213	-	1,047,088	12,625	(10,875)	1,048,839
Pass Through	-	27,764,279	-	27,764,279	-	-	27,764,279
Total Expenditures	\$ 219,581	\$ 42,382,475	\$ 821,762	\$ 43,423,818	\$ 107,215	\$ (1,041,343)	\$ 42,489,690

Note: Portions of this schedule may reflect rounding differences.

Summary of Special Revenue Funds by Service Programs

	Area Agency on Aging	Public Safety	Transportation	Workforce & Economic Development	Total
Revenues					
Federal Award	\$ 3,464,537	\$ 166,543	\$ 3,206,739	\$ 24,308,040	\$ 31,145,859
State Award	186,815	2,857,753	1,144,330	2,744,303	6,933,201
Local Match	71,583	-	84,828	54,360	210,771
Other	34,175	29,082	261,208	3,875,394	4,199,859
Total Revenues	\$ 3,757,110	\$ 3,053,378	\$ 4,697,105	\$ 30,982,097	\$ 42,489,690
Expenditures					
Personnel					
Salaries	\$ 591,258	\$ 389,484	\$ 1,285,548	\$ 1,137,024	\$ 3,403,314
Fringe Benefits	277,252	180,032	471,452	534,885	1,463,621
Other Direct Program Expenditures					
Travel	76,836	25,613	7,500	182,939	292,888
Professional Contract Services	33,500	46,365	134,979	81,038	295,882
Communications	61,854	547	56,000	59,221	177,622
Service Delivery	-	-	671,632	4,881,412	5,553,044
Other	100,373	117,954	-	-	218,327
Capital Equipment	-	-	1,450,113	-	1,450,113
Direct Internal Expenses	159,685	112,996	241,255	307,826	821,762
Shared Costs	187,166	122,732	378,625	360,314	1,048,838
Pass Through	2,269,185	2,057,655	-	23,437,439	27,764,279
Total Expenditures	\$ 3,757,110	\$ 3,053,378	\$ 4,697,105	\$ 30,982,098	\$ 42,489,690

Note: Portions of this schedule may reflect rounding differences.

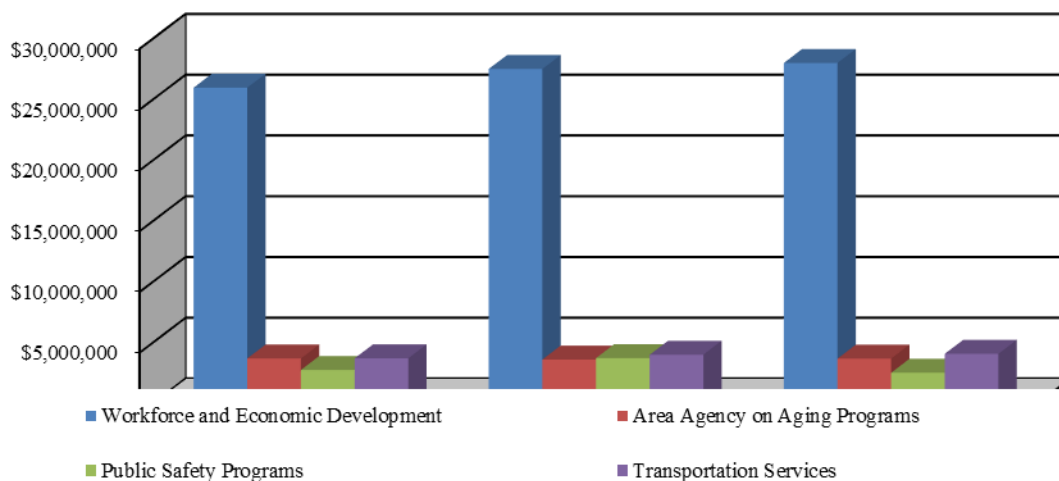
**Summary of Revenues by Grant
Special Revenue Funds**

	FY 2015	FY 2016	FY 2017
	Actual	Budget	Budget
Workforce and Economic Development			
Workforce Investment Act (WIA)/(WIOA)	\$ 5,807,903	\$ 6,314,006	\$ 5,729,098
Child Care	17,129,684	19,337,035	19,557,673
Temporary Assistance for Needy Families(TANF)	2,102,063	1,948,199	1,860,809
Supplemental Nutrition Assistance Program (SNAP)	903,725	656,421	628,479
Employment Services	285,689	270,664	476,033
Veterans Leadership & Red, White, and You	8,790	8,790	8,790
Job Driven National Emergency Grant (JDNEG)	342,361	562,505	330,600
Trade Act	1,224,833	1,278,386	1,180,556
Non Custodial Parent	514,785	486,597	486,598
Veterans	32,380	42,000	42,000
Economic Development Assistance	123,318	127,550	135,900
Solid Waste	195,643	168,790	168,817
Air Quality	101,124	366,262	230,000
Community Development Block Grant	15,009	13,223	13,124
Chapman Loan Program	8,238	27,039	26,405
East Texas Regional Development Co.	83,503	109,116	107,215
Total Workforce and Economic Development	\$ 28,879,048	\$ 31,716,583	\$ 30,982,097
 Area Agency on Aging Programs			
Home Delivered and Congregate Meals	\$ 1,688,348	\$ 1,814,548	\$ 1,896,095
Ombudsman	243,729	241,170	233,605
Information Referral & Assistance	47,709	51,814	70,000
Care Coordination	118,381	158,053	140,733
Legal Assistance & Legal Awareness	284,193	236,996	247,287
Caregiver Support Coordination	156,863	121,172	134,203
Caregiver Information Services	39,328	30,000	30,000
Transportation Demand Response	284,776	252,672	239,000
Residential Repair	19,918	46,013	64,206
Homemaker	72,968	87,200	60,000
Personal Assistance & Health Maintenance	39,425	53,131	56,250
Nutrition Education	18,275	23,750	23,750
Emergency Response	9,489	11,687	9,000
Adult Day Care	13,418	6,500	14,000
Caregiver Respite Care	114,801	96,316	94,026
Instruction & Training	53,418	15,747	22,518
Senior Center Operations	55,222	14,700	2,000
Evidence Based	17,273	87,435	82,057
Data Management	42,853	36,566	52,050
Administration	339,805	275,347	286,330
Total Area Agency on Aging	\$ 3,660,192	\$ 3,660,817	\$ 3,757,110

**Summary of Revenues by Grant (Cont.)
Special Revenue Funds**

	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Public Safety Programs			
9-1-1 Emergency Communications	1,957,847	2,624,030	2,606,759
Homeland Security	215,010	225,662	119,590
Criminal Justice Division/Police Training	231,207	259,040	250,764
Regional Evaluation Services	54,096	55,249	46,953
County Addressing	40,236	20,041	29,312
Total Public Safety	\$ 2,498,396	\$ 3,184,022	\$ 3,053,378
Transportation Services			
Transportation Operations	1,909,038	1,714,859	1,787,368
Preventative Maintenance	255,180	240,000	210,000
Regional Coordination Planning	8,980	34,588	35,157
Administration and Call Centers	1,374,735	1,390,715	1,214,467
Capital VCR	360,011	374,048	1,450,113
Total Transportation	\$ 3,907,944	\$ 3,754,210	\$ 4,697,105
Grand Total Special Revenue Funds	\$ 38,945,580	\$ 42,315,632	\$ 42,489,690

**Total Revenues by Division
Per Year**





Service Programs



Efurd Peach Farm | Pittsburg, Texas
Photo from Peace, Love, and All the Good Stuff Blog

Area Agency on Aging Division

The Area Agency on Aging of East Texas (AAA) serves as a mechanism to provide services to the senior population and recipients of Medicare of the 14 counties in the East Texas region. The AAA was established in 1973 in accordance with provisions of the Older Americans Act Comprehensive Services Amendment (Title V of the Older Americans Act). Its mission is to actively work to improve the quality of life of the region's senior population, those 60 and above and also to serve Medicare/Medicaid recipients needing benefits counseling. This is accomplished through the various programs operated through the agency which include nutrition; information, referral and assistance; Ombudsman; case management and advocacy; residential repair; caregiver institutions services; transportation and caregiver support. The AAA continues to maintain an effort to help the elderly remain in their homes and communities with dignity and respect, *"serving one individual at a time"*.



Area Agency on Aging (AAA) of East Texas, in collaboration with senior groups in cities and counties, serves seniors throughout the fourteen counties served by the East Texas Council of Governments. Working alongside Workforce Solutions East Texas, AAA shares an office in Tyler, Texas.

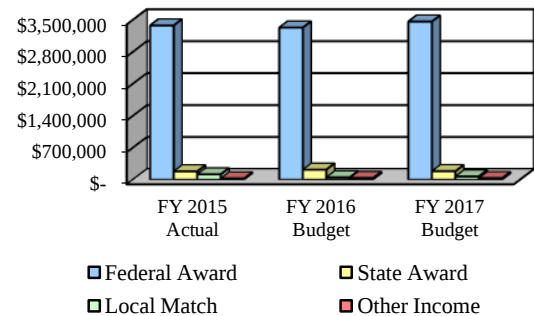
The AAA Advisory Committee provides policy direction and oversight for Aging programs. Direction and support is also provided by the Texas Department of Aging and Disability Services (DADS) headquartered in Austin. The AAA Advisory Board members are nominated by local elected officials and approved by the East Texas Council of Governments' Executive Committee. The Aging Advisory Committee is comprised of representatives from each of the fourteen counties served by the East Texas Council of Governments.

The AAA is a program of the East Texas Council of Governments serving Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt and Wood counties.

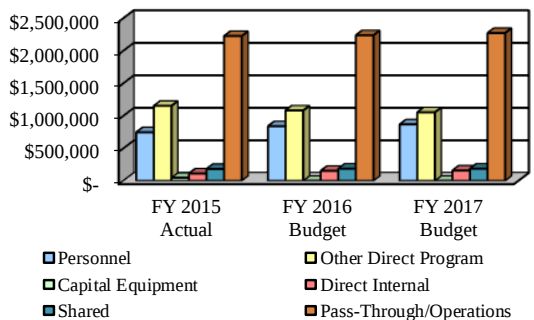
Our priority is to enhance the quality of life for senior population to "AGE WELL, Live Well", providing better choices, better health, better nutrition through special program and projects. The Area Agency on Aging is enhancing our evidenced based program initiatives, by providing educational workshop through Stanford University Patient Education Research Center. Educational forums are conducted for a period of six weeks on Chronic Disease Management, Diabetes Self-Management, A Matter of Balance, a fall prevention program and other initiatives to improve the health and well-being of our older adult population. Area Aging staff and partners are receiving Master level certification to teach these programs.

The Area Agency of Agency continues is celebrating 25 years of the REACH (Regional Education on Aging and Caregiving and Healthcare) conference. The REACH Planning Committee is comprised of 21 aging network partners including Health and Human Services Agencies, community partners, home health agencies and others. REACH is an educational opportunity for social workers, seniors, licensed professional counselors, activity professionals, licensed nursing facility administrators, caregivers, assisted living administrators, adult day care directors, and others who work with the aging population. Participants are informed and encouraged by motivational speakers, timely workshops and opportunities to visit exhibitors, network and share information with others in the field of aging.

	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Funding Sources			
Federal Award	\$ 3,380,414	\$ 3,332,781	\$ 3,464,537
State Award	184,372	219,894	186,815
Local Match	117,776	51,628	71,583
Other Income	27,753	39,305	34,175
Total Resources	\$ 3,710,315	\$ 3,643,608	\$ 3,757,110



Expenditures			
Personnel	\$ 747,757	\$ 840,699	\$ 868,510
Other Direct Program	390,583	222,197	272,563
Capital Equipment	47,790	-	-
Direct Internal	112,906	153,646	159,685
Shared	183,785	187,485	187,166
Pass-Through/Operations	2,227,495	2,239,580	2,274,164
Total Department	\$ 3,710,315	\$ 3,643,607	\$ 3,762,089
FTE	16.60	16.05	17.33



Performance Measures	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Care Coordination	1,705	1,827	1,900
Caregiver Information Services	6,773	7,100	7,110
Caregiver Support Coordination	497	550	560
Congregate Meals	76,625	76,827	82,081
Home Delivered Meals	338,501	313,175	353,451
Homemaker	5,527	5,415	3,760
Information & Referral	3,470	3,540	3,646
Instruction & Training	572	575	475
Legal Assistance over 60	833	816	840
Legal Awareness	633	620	640
Personal Assistance	1,724	1,690	1,156
Residential Repairs	43	45	53
Respite In-Home	3,977	3,897	3,980
Respite Institutional	1,704	1,670	1,675
Transportation	23,039	22,580	27,060

Public Safety Division

The Public Safety Division encompasses the Criminal Justice (CJ), Homeland Security (HLS) and 9-1-1 Emergency Services (9-1-1) programs. The Criminal Justice and Homeland Security programs serve all 14-counties within the ETCOG region while the 9-1-1 Emergency Services Program serves 10-counties (Anderson, Camp, Cherokee, Gregg, Marion, Panola, Rains, Upshur, Van Zandt and Wood). Local 9-1-1 districts serve the other remaining 4 counties within the ETCOG region (Harrison, Henderson, Rusk and Smith).

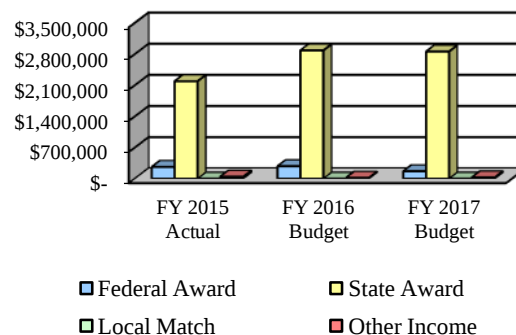


CJ staff duties include: long and short term planning, technical assistance for agencies and jurisdictions applying for funding offered through the Office of the Governor, grant application workshops, priority hearings, program reporting, administration of the region's State Fund 421 grant that helps fund Continuing Education for Law Enforcement, administration of the region's Regional Evaluation Services for Juveniles grant which helps fund psychiatric and psychological evaluations, counseling services and substance abuse testing for youth referred to juvenile probation departments within the ETCOG region, development and maintenance of the Regional Criminal Justice Strategic Plan and facilitation of materials needed for review and approval by Criminal Justice Advisory Committee and Executive Committee.

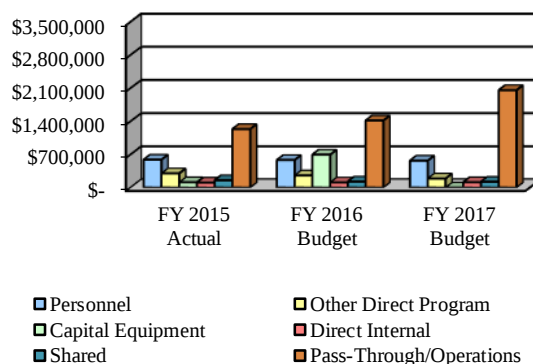
HLS staff duties include: long and short term planning; technical assistance for jurisdictions applying for funding offered through the Office of the Governor, grant application workshops, investment justifications, facilitation of regional training and varying types/sizes of Disaster Exercises for all First Responders, online support for SPARS and eGrants websites, funding allocation meetings, program reporting, monitoring and assisting agencies with Emergency Management Plan updates and development and maintenance of various other regional plans including providing oversight of all the region's Hazard Mitigation Plans and facilitation of materials needed for review and approval by Criminal Justice Advisory Committee and Executive Committee.

9-1-1 staff duties include: long and short term planning for eighteen Public Safety Answering Points (PSAP), 9-1-1 educational efforts and preparedness which promote citizen awareness, maintenance of PSAP equipment, network, database, telecommunicator training and addressing/mapping for 8 counties and 21 cities within the ETCOG region.

	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Funding Sources			
Federal Award	\$ 264,106	\$ 280,911	\$ 166,543
State Award	2,189,052	2,883,070	2,857,753
Local Match	-	-	-
Other Income	45,236	20,041	29,082
Total Resources	\$ 2,498,394	\$ 3,184,022	\$ 3,053,378



Expenditures			
Personnel	\$ 590,043	\$ 581,220	\$ 569,516
Other Direct Program	299,878	256,411	190,446
Capital Equipment	111,834	695,234	-
Direct Internal	105,659	107,884	112,996
Shared	154,663	127,019	122,732
Pass-Through/Operations	1,236,318	1,416,254	2,057,655
Total Department	\$ 2,498,396	\$ 3,184,022	\$ 3,053,345



FTE **10.13** **11.58** **11.54**

Performance Measures	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
First responders participating in Homeland Security training	191	300	500
Revise Regional Criminal Justice Community Plan			
Hold CJAC meetings	2	2	2
Grant Application Workshops	4	4	3
Equipment replaced PSAPs	10	3	3
Total number of 9-1-1 calls	194,058	219,705	240,000
Dispatchers trained	102	29	40
Peace Officers trained	3,516	3,525	3,525

Transportation Division



The Federal Transit Administration's Non-Urbanized Transportation program (Section 5311) has provided the framework for rural public transportation since 1990. ETCOG's service was provided through a subcontract until September 2007, when ETCOG brought transportation operations in-house. The majority of matching funds required by the federal program are provided by TxDOT state funds, with additional support through contracts with the Area Agency on Aging and the City of Marshall. For the first time in many years GoBus has been able to control cost through being more lean and efficient. This has enabled GoBus to begin FY 17 using federal and state funding simultaneously.

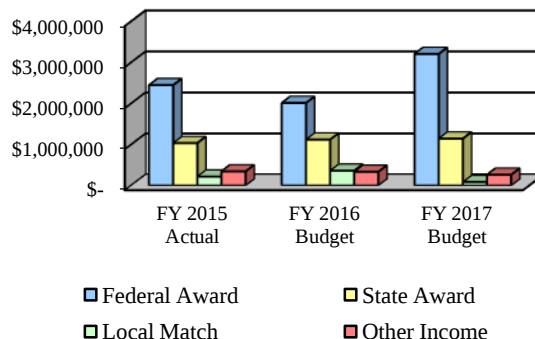


The average of GoBus' demand response for rural transportation in all fourteen counties plus one flex route in the City of Marshall provide an average of 500 trips a day. To track this information, ETCOG uses RouteMatch, a specialized dispatch software, to more efficiently and effectively schedule trips across our 14-county region, store customer information, and track transit performance.

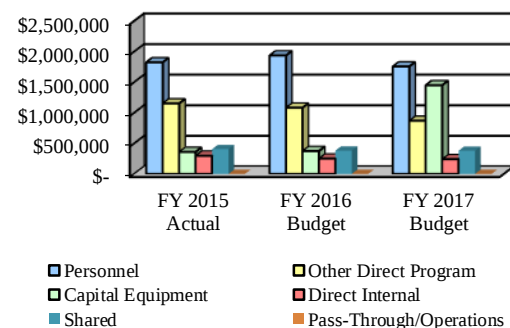
While ETCOG's transportation focus has been providing rural public transportation, it established the East Texas Rural Planning Organization ("RPO") in 2011. The RPO's charge is to work on the coordination efforts for all modes of transportation for the fourteen county region. In FY 16 the RPO issued a call for projects to all fourteen counties asking them to submit their top three priority projects for their county. This approved list of priority projects will be seen as a unified front when seeking future funding options. The RPO has been instrumental in assisting TxDOT and the region in the search for funding to complete important projects.

Objectives for FY 2017 include: Improving the image of the GoBus Brand through a simple slogan of Clean, Fast and Friendly, continue to ensure effective public transportation services throughout the region by evaluating the flex and demand routes; continue to support EasTexConnects as its lead agency and work with stakeholders and potential customers to facilitate coordination of public transit services by exploring partnerships for seamless travel among intercity bus, Amtrak, local bus systems, and other providers in both the public and private sectors; work to increase local financial support of ETCOG's transportation services, both cash and in-kind match, expansion of service for persons with disabilities to attend daily workshops, a new partnership with the State of Texas Department of Health to give rides to expecting moms who can't afford transportation to pre-natal visits, a new partnership with Overton Brooks VA Hospital to provide service for veterans to medical treatment 2 days a week in coordination with Amtrak, the purchase of 23 new transit vehicles (some being smaller) to help lower costly maintenance, eliminate down time, and increase productivity; Submission of an RFP to assume the leadership role in Tyler Transit by creating an alliance with private sector business while continuing to build an effective Rural Planning Organization for the region.

	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Funding Sources			
Federal Award	\$ 2,447,342	\$ 2,012,505	\$ 3,206,739
State Award	1,034,461	1,119,566	1,144,330
Local Match	216,700	360,931	84,828
Other Income	343,287	334,451	261,208
Total Resources	\$ 4,041,790	\$ 3,827,453	\$ 4,697,105



Expenditures			
Personnel	\$ 1,825,376	\$ 1,937,011	\$ 1,757,000
Other Direct Program	1,153,664	1,083,095	870,111
Capital Equipment	360,011	374,048	1,450,113
Direct Internal	297,902	251,735	241,255
Shared	404,837	380,052	378,625
Pass-Through/Operations	-	-	-
Total Department	\$ 4,041,790	\$ 4,025,941	\$ 4,697,105
FTE	50.65	47.39	50.20



Performance Measures	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Passenger Trips	97,505	102,395	99,395
Deadhead Ratio	14.90	13.70	13.10
Passengers per Rev Mile	0.09	0.09	0.09
Passengers per Hour	1.68	1.77	1.77
Cost per Revenue Mile	2.85	2.91	2.91
Cost per Revenue Hour	53.21	53.77	51.77
Cost per trip/passenger	31.75	31.88	31.88

Workforce and Economic Development Division



In a period of reduced resources, ETCOG must continue to be good stewards of funds entrusted to us. Within the Workforce & Economic Development Division (DWED), we've been directed to provide the right assistance, including the right resources, to the right participants, at the right time, to positively impact their employment success and assist in the creation of productive, self-sufficient East Texas residents. We've been tasked, not to provide funding for every desired outcome, but to use those funds available judiciously. In short, we are to get *the best bang for the buck*.

In this role, we serve as the Workforce grant recipient and administrative agent for East Texas' Chief Elected Officials (CEOs). Functionally, staff operates under the guidance of the Workforce Solutions East Texas Board (WSETB). The Division focuses on our assigned mission and vision; to promote active economic development with a premier workforce, attracting and supporting growth of business and industry. In this way, we improve the regional quality of life through economic development by providing a first-class workforce for present and future businesses.

The WSETB staff facilitates employment opportunities through support to employers. The first priority of prospective employers is a qualified workforce, ready to produce upon hire. We build job-seekers prepared to meet the challenges of the evolving employment market with demonstrated skill sets earned through assessments and training. If our participants need additional experience or training, staff assists job-seekers in gaining knowledge, skills, and abilities through targeted training. We remove barriers to training through subsidized Child Care Services (CCS), Temporary Assistance to Needy Families (TANF), and Education & Training assistance under the Supplemental Nutrition Assistance Program (SNAP E&T).

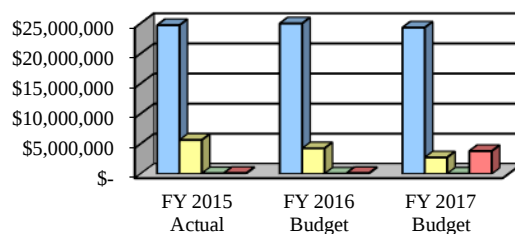
With fewer available resources, the WSETB is redefining our delivery footprint. While we will have fewer brick-and-mortar facilities in 2017, we will be better positioned to meet our participants with resources available at their fingertips. Though reducing from 14 to 8 Workforce Centers, we're expanding our online and regional presence. Web-based services, an expanded hours call center, and increased mobile services provide a cost-effective, streamlined framework for our participants.

We encourage new businesses with start-up efforts and the expansion of existing ones through the East Texas Regional Development Company. We work with the Small Business Administration to secure loans entrepreneurs might not otherwise be able to receive and with the East Texas Regional Loan Corporation to help workers defray the exorbitant costs of commercial payday lenders.

Educational opportunities include 2- and 4-yr college programs, technical and vocational training, Adult Basic Education, youth and rehabilitative services programs. WSETB's Texas Rising Star program in early childhood education lays a solid foundation for the region's next generation of the workforce. Through Directors' Academies, we're able to assist child care providers grow small businesses into respectable employers in their own right. With our Child Development Associate (CDA) training, we're starting frontline child care staff on career paths as full-fledged educators.

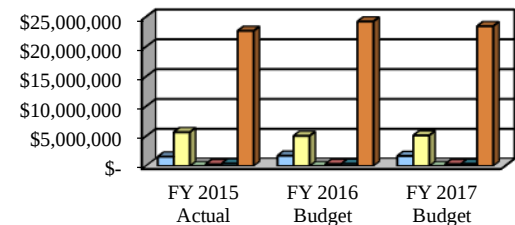
Equally important, economic development demands a clean, fresh, and safe physical environment in which employers are able to operate and workers desire to live. We work responsively with our member governments on environmental services programs to constantly improve air quality, reduce solid waste, prepare for and provide relief from natural disasters.

	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Funding Sources			
Federal Award	\$ 24,704,216	\$ 27,273,395	\$ 24,308,040
State Award	5,647,365	4,256,014	2,744,303
Local Match	91,054	51,020	54,360
Other Income	145,495	136,155	3,796,134
Total Resources	\$ 30,588,130	\$ 31,716,584	\$ 30,902,837



■ Federal Award ■ State Award
■ Local Match ■ Other Income

Expenditures			
Personnel	\$ 1,562,731	\$ 1,730,998	\$ 1,671,909
Other Direct Program	5,665,894	5,046,997	5,125,350
Capital Equipment	-	-	-
Internal Services	293,111	331,477	307,826
Shared Costs	417,605	378,289	360,314
Pass-Through/Operations	22,648,789	24,228,823	23,437,439
Total Expenditures	\$ 30,588,130	\$ 31,716,584	\$ 30,902,837



■ Personnel ■ Other Direct Program
■ Capital Equipment ■ Internal Services
■ Shared Costs ■ Pass-Through/Operations

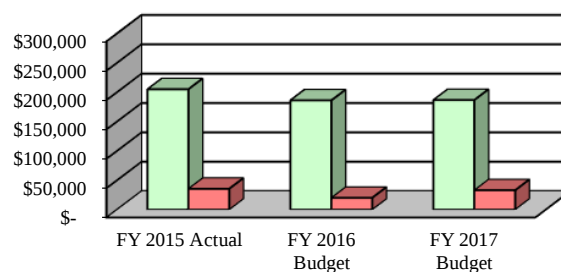
FTE **26.33** **29.06** **26.50**

Performance Measures	FY 2014 Actual	FY 2015 Budget	FY 2016 Budget
Average number of Children per day in Child Care	2,824	2,827	2,863
Claimant Reemployment within 10 weeks	55.72%	57.70%	51.50%
Employer Workforce Assist.	16.98%	14.70%	14.70%
Staff Guided Entered Employment - Adult	116.56%	69.40%	78.90%
At Risk Employment Retention - Adults	99.46%	78.00%	78.00%
Total Job Seekers Educational Achievement	74.97%	82.30%	80.20%
Youth Placement in Employment/Education	107.81%	60.00%	69.00%
Youth Literacy/Numeracy Gains	119.88%	48.10%	58.00%
Choices Full Rate - All Family Total	40.63%	45.00%	50.00%
Texas Rising Star Child Care Centers		28	37

Local Funds

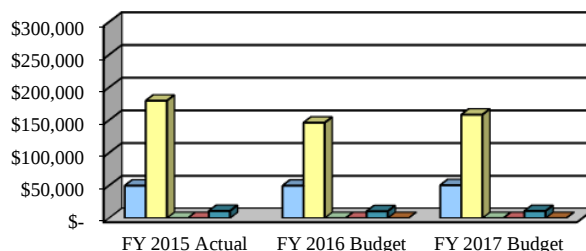
Local revenue comes from membership dues, interest income on idle ETCOG (Local) cash/investments and from rebates from credit card purchases. These funds are essentially unrestricted, but are used from time to time, to help support programs, make improvements to the ETCOG offices, provides local matching to grant funds, etc. Local funds are also referred to as the General Fund.

	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Funding Sources			
Local Funding	\$ 204,941	\$ 186,113	\$ 186,581
Other Income	35,425	20,000	33,000
Total Resources	\$ 240,366	\$ 206,113	\$ 219,581



Local Funding Other Income

Expenditures			
Personnel	\$ 49,699	\$ 49,608	\$ 50,463
Other Direct Program	179,604	145,958	158,240
Capital Equipment	-	-	-
Direct Internal	-	-	-
Shared	11,064	10,547	10,875
Pass-Through/Operations	-	-	-
Total Department	\$ 240,366	\$ 206,113	\$ 219,578



Personnel Other Direct Program
Capital Equipment Direct Internal
Shared Pass-Through/Operations

FTE	1.00	1.00	1.00
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Direct Internal Costs & Shared Costs



Keipersol Winery | Tyler, Texas
Photo from keipersol.com

Direct Internal Services

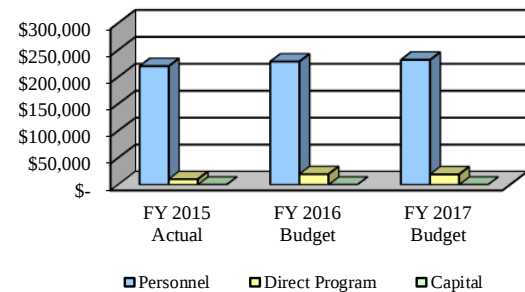
The ETCOG has developed an internal services allocation plan under the guidelines of Subpart E – Cost Principles of Part 200, whereby costs of the following services can be charged to the various programs on a reasonable and consistent basis. Direct Internal Service expenses are charged to a cost pool and then allocated directly to the grants on a monthly basis.

Human Resources Division administers all ETCOG personnel management policies, procedures and fringe benefits. Costs pooled here include any cost incurred in a human resource or payroll related function such as cost for salary and benefits for human resources and the payroll administrator, costs of processing payroll checks and other related expenses. The method of allocation is based on FTE.

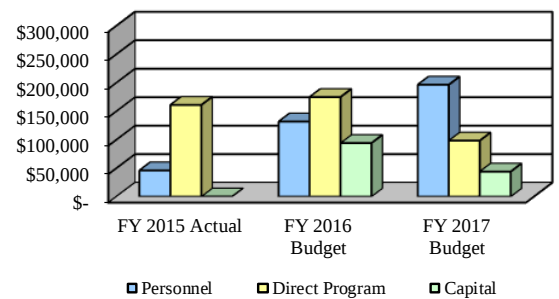
Information Technology The costs included in the Information Technology cost pool include professional computer support related services, web support services, software upgrades and automation, support salaries and benefits, equipment and depreciation. The method of allocation is based on computer drops per employee.

Facilities These costs are allocated to the specific grants based on cost per square foot and direct charged salaries. Costs include utilities, maintenance, repairs and improvements of the ETCOG facilities.

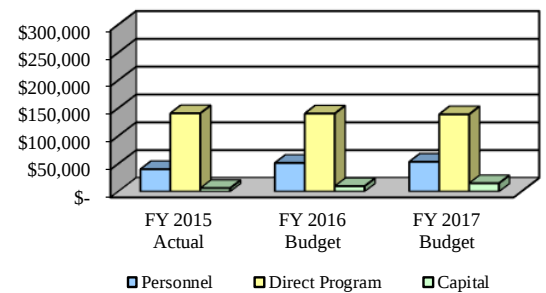
	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Human Resources Division			
Personnel	\$ 220,288	\$ 228,762	\$ 231,987
Direct Program	10,527	19,800	19,408
Capital	-	-	-
Total Department	\$ 230,814	\$ 248,562	\$ 251,395
FTE	4.00	4.00	3.50



ETCOG ICT Pool			
Personnel	\$ 45,973	\$ 131,764	\$ 196,532
Direct Program	160,978	174,850	98,350
Capital	-	94,000	44,000
Total Department	\$ 206,952	\$ 400,614	\$ 338,882
FTE	1.00	1.15	2.70



ETCOG Facilities			
Personnel	\$ 40,287	\$ 51,513	\$ 53,624
Direct Program	140,804	140,294	138,980
Capital	6,282	9,798	15,000
Total Department	\$ 187,373	\$ 201,605	\$ 207,604
FTE	1.65	1.35	1.25

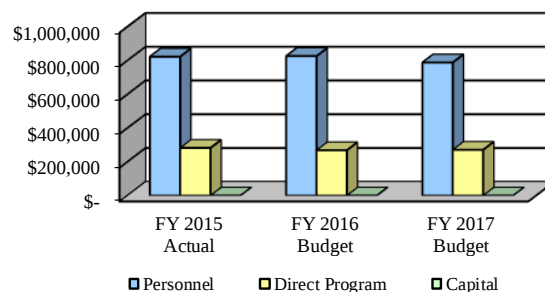


Shared Costs

Indirect Internal Services are also referred to as “Shared Costs”. These are expenses incurred for joint, or common, purposes and may not be directly charged to a specific grant. Generally, shared costs benefit all programs while direct costs benefit programs specifically. OMB A-87 allows for the charging of shared costs not readily assignable to the cost objective specifically benefited without effort that is disproportionate to the results achieved.

Summary of Fiscal Resources for Shared Costs

	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Shared Costs			
Personnel	\$ 823,094	\$ 826,421	\$ 788,512
Direct Program	282,382	268,537	271,200
Capital	-	-	-
Total Department	\$ 1,105,476	\$ 1,094,958	\$ 1,059,712
FTE	11.75	11.77	11.60



Calculation of Provisional Shared Cost Rate

The Base Total Direct Labor and benefits are calculated by adding salaries and benefits for all divisions, including internal direct. Utilizing the formula for calculating the Shared Cost Rate, Total budgeted Shared Costs divided by Total Personnel Costs (both reflected in the following chart), provides the Provisional Shared Cost Rate. For FY 2017, the Provisional Shared Cost Rate is:

$$\frac{\text{Total Shared Program Budget Costs (\$1,059,712)}}{\text{Total Direct Labor and Benefits (Personnel Costs - \$4,917,398)}} = 21.550\%$$

Shared Costs Comparison to Allowable Expenditures

Indirect, or shared, costs can be allocated in many different ways by entities that appear to very similar such as regional planning commissions or councils of governments. Based on the unique programs of each entity and whether services are provided within the entity, or subcontracted, the basis for allocation may vary using different methodologies. One method is not preferable from another. The test is whether or not the methodology properly allocates the costs incurred fairly and equitably among the programs benefited. As a comparison to entities that may distribute indirect costs based on total allowable expenditures, ETCOG presents this percentage for analysis.

DIVISION	SHARED COSTS	PERSONNEL COSTS	ALLOCATION AS PERCENT OF PERSONNEL	ALLOWABLE COSTS LESS CAPITAL OUTLAY	SHARED COSTS AS A PERCENTAGE OF TOTAL COSTS
Workforce & Economic Development	\$ 360,314	\$ 1,671,909	21.55%	\$ 30,902,837	1.17%
Area Agency on Aging	187,166	868,510	21.55%	3,762,089	4.98%
Public Safety	122,732	569,516	21.55%	3,053,345	4.02%
Transportation	378,625	1,757,000	21.55%	3,246,992	11.66%
General Fund	10,875	50,463	21.55%	219,578	4.95%
TOTAL	\$ 1,059,712	\$ 4,917,398	21.55%	\$ 41,184,841	2.57%

CALCULATION OF FRINGE BENEFITS

Fringe benefits are allowances and services provided by the East Texas Council of Governments to its employees as compensation in addition to regular salaries and wages. Fringe benefits include, but are not limited to the cost of vacation, holidays, sick leave, administrative leave, unemployment insurance and disability insurance. The cost of fringe benefits are generally allowable to the extent that the benefits are reasonable and are required by law, governmental unit-employee agreement, or an established policy of the governmental unit. The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, sick leave, holidays, court leave, military leave, and other similar benefits, are allowable if they are provided under established written leave policies, the costs are equitably allocated to all related activities including Federal awards and the accounting basis selected for costing each type of leave is consistently followed by the governmental unit.

Calculation of the Employee Accrued Leave Rate is shown in the following formula:

$$\frac{\text{Total Release Time and Benefits}}{\text{Chargeable Time Costs}} = \text{Provisional Employee Accrued Leave Rate \%}$$

The total annual release time for each employee is calculated and multiplied by his/her hourly rate to get annual costs for each full-time employee. The cost of miscellaneous benefits which include unemployment and disability insurance are also calculated. These costs are totaled to arrive at a total annual cost of release time and miscellaneous benefits for all Employees. Chargeable Time is then calculated by subtracting total released time salaries and part-time employee salaries from total salaries. The Employee Accrued Leave Rate, *i.e.* the rate used to distribute Fringe Benefit Costs to Federal and State Awards is derived from dividing Total Released Time costs plus Benefit costs by Chargeable Time for full-time employees. The following table shows the calculations used to determine the Employee Accrued Leave Rate for FY 2017:

RELEASED TIME:

Annual Leave	226,316	
Holidays	197,052	
Sick Leave	147,789	
Other Release Time	29,564	
TOTAL RELEASED TIME		600,721

EMPLOYEE BENEFITS:

Unemployment Insurance	34,713	
Disability Insurance	10,257	
TOTAL EMPLOYEES BENEFITS		44,970

TOTAL EMPLOYEE RELEASED TIME AND BENEFITS	645,691
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BASIS FOR ALLOCATION OF ACCRUED LEAVE:

Total Gross Salaries	4,886,142	
Less Released Time		600,721
Less Part-time Employees		596,076
CHARGEABLE TIME FOR FULL TIME EMPLOYEES		3,689,345

COMPUTATION OF ACCRUED LEAVE RATE:

Total Released Time & Benefits	645,691
Chargeable Time	3,689,345
EMPLOYEE ACCRUED LEAVE RATE	17.50%

Certificate of Cost Pools

This is to certify that I have reviewed the cost pool proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal October 1, 2016 establish billing or final cost pool rates for the fiscal year ending September 30, 2017 are allowable in accordance with the requirements of the Federal award(s) to which they apply and the Uniform Administrative Requirements, Subpart E - Cost Principles of Part 200, and Audit Requirements for Federal Awards. Unallowable costs have been adjusted for in allocating costs as indicated in the cost pool allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as a cost pool item have not been claimed elsewhere. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the rate.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31USC et seq.), and the Department of Labor's implementing regulations, (29 CFR Part 22), the False Claims Act (18 USC 287 and 31USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Governmental Unit:

East Texas Council of Governments

Signature:



Name of Authorized Official:

David A. Cleveland

Title:

Executive Director

Date of Execution:

10-1-2016



Miscellaneous & Glossary



Hunting and Fishing Club/Lake | Gladewater, Texas
Photoby Michelle Cahal

East Texas Council of Governments FY 2015 Benefits Report for ETCOG Region

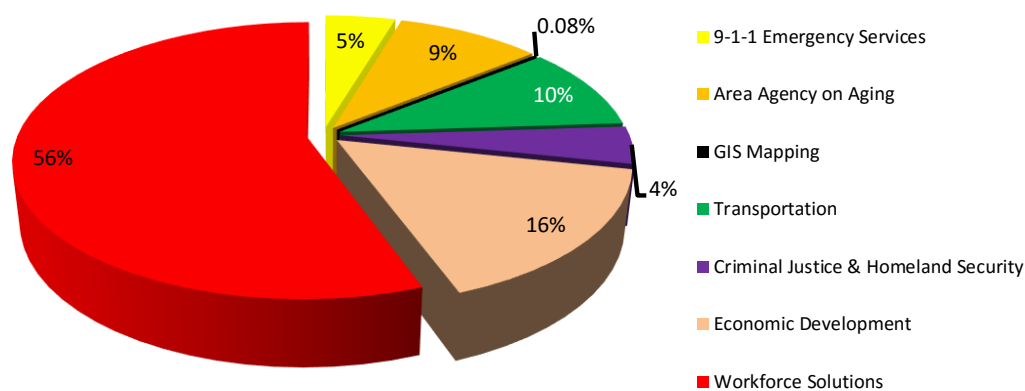
Data available for FY 2015 between October 01, 2014 and September 30, 2015



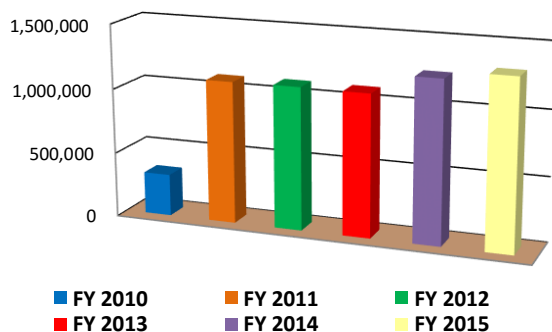
Report Controls	
Region Summary	ETCOG
Select Fiscal Year	FY 2015
Totals FY 2015	
Membership Dues	\$186,722.00
Total ROI ^c	\$194.33 to \$1.00

Services	Customers Served ^a	Investment ^b
9-1-1 Emergency Services	4,801	\$1,680,255
Area Agency on Aging	6,222	\$3,485,748
GIS Mapping	12	\$29,600
Transportation	2,511	\$3,540,370
Criminal Justice & Homeland Security	10,982	\$1,598,803
Economic Development	743,175	\$5,861,760
Workforce Solutions	538,610	\$20,276,150
Total	1,306,313	\$36,472,686

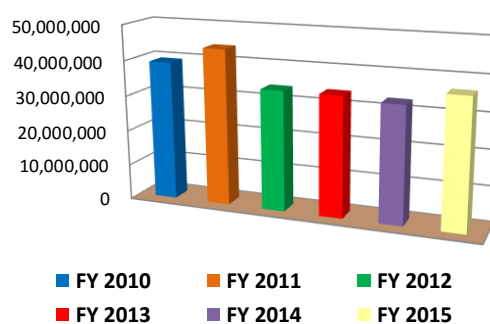
Investment Breakdown by Program (%)



Total Customers Served



Total Investment



^a Customers Served is a calculation of the number of participants that utilize a given service within the referenced county. In some cases residents of the county may benefit from more than one program or service causing the total number served to exceed the county population.

^b Investment is a calculation of actual dollar amounts received by the referenced county. It may be in the form of loans, grants, or funds expended within the county and include all funding for entities within the county (both the county itself and cities and member district).

^c Return on Investment (ROI) is calculated by subtracting the amount of dues paid to ETCOG from the total investment and dividing that amount by the dues paid. Dues paid includes all dues for entities within the county (both the county itself and cities and member districts within that county)

BENEFITS FOR ALL MEMBERS - Members of ETCOG may use Brinson Benefits to explore new options for health insurance cost containment.

- Members receive Brinson's Optimizer report, a \$7,500 value to assess their current situation and find better solutions.
- Electronic open enrollment package (BenefitsConnect) at 30% off standard per employee per month.
- A 10% reduction in consulting fees.
- A 20% discount on monthly wellness program administration fees. Not including biometrics or Health Risk Assessments.
- Open Enrollment Video package with guide, for \$500/year (standard pricing is \$750/year) excludes shipping, and handling not included.

ETCOG BUDGET TEMPLATE					DIVISION NAME	Area Agency on Aging
BY DIVISION					PROGRAM TITLE	COMPOSITE
EAST TEXAS COUNCIL OF GOVERNMENTS						
BUDGET CATEGORY	G/L CODE	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ORIGINAL BUDGET	FY2017 PLANNED BUDGET
Federal Assistance		3,643,274	3,194,883	3,380,414	3,332,781	3,464,537
State Assistance		191,839	184,372	184,372	219,894	186,815
Local Assistance		81,223	82,166	117,776	51,628	71,583
Other Income		116,882	39,305	27,753	39,305	34,175
TOTAL SOURCE OF FUNDS		4,033,218	3,500,726	3,710,315	3,643,608	3,757,110
Salaries	5110	564,104	556,556	541,942	575,381	591,258
Fringe Benefits	5120	85,839	79,051	79,754	91,964	92,211
Hospitalization	5071	74,503	69,573	64,968	96,478	106,443
Pension	5080	61,390	59,845	61,093	76,876	78,599
TOTAL SALARIES AND FRINGE		785,836	765,025	747,757	840,699	868,510
Staff In-Region Travel	5310	26,823	27,200	16,822	25,100	29,100
Staff out-of-Region Travel	5309	29,428	34,658	31,777	22,100	32,236
Committee Travel	5311	15,652	12,578	9,596	13,750	15,500
TOTAL DIRECT TRAVEL EXPENSES		71,903	74,436	58,195	60,950	76,836
Contract Services	5291	182,454	800	113,394	26,965	28,300
Insurance & Bonding	5711	11,008	12,795	7,627	5,200	5,200
TOTAL DIRECT PROFESSIONAL SERVICES		193,462	13,595	121,021	32,165	33,500
Public Education	5512	35,030	31,149	25,999	34,054	33,554
Communications	5761	31,184	28,684	31,192	21,100	21,100
Meetings & Conferences	5763	4,007	3,160	7,525	7,200	7,200
TOTAL DIRECT COMMUNICATION EXPENSES		70,221	62,994	64,716	62,354	61,854
Supplies	5510	57,876	30,857	35,124	27,245	35,250
Copier costs	5620	3,534	4,992	5,191	3,150	3,250
Training costs	5781	7,797	8,312	4,275	11,600	19,100
Membership Dues	5766	3,622	2,922	7,846	4,000	8,000
Space Costs	5650	32,077	15,856	24,313	9,000	10,300
Computer Maintenance & Repairs and Software	5292	5,226	795	954	4,500	8,472
Repairs & Maintenance	5725	63,182	11,767	8,253	7,233	16,001
Capital Equipment	5810	5,549	47,790	107,878	-	-
Fuel - Transportation	5880	9,119	-	608	-	-
OTHER DIRECT PROGRAM EXPENSES		187,981	123,290	194,441	66,728	100,373
Pass Through	7000	2,457,801	2,187,719	2,227,495	2,239,580	2,269,185
TOTAL DIRECT PROGRAM EXPENSES		3,767,204	3,227,058	3,413,625	3,302,476	3,410,259
Human Resource Cost Pool	5903	34,530	43,397	43,294	44,792	46,553
Innovation & Efficiency Cost Pool	5904	1,659	-	-	-	-
Information Technology	5905	67,128	63,983	69,612	108,854	113,132
Facilities	5902	636	-	-	-	-
TOTAL DIRECT INTERNAL SERVICES		103,953	107,380	112,906	153,646	159,685
Shared Costs	5901	162,060	166,287	183,785	187,485	187,166
TOTAL PROGRAM OPERATION EXPENSES		4,033,218	3,500,726	3,710,315	3,643,607	3,757,110
FTE POSITIONS		15.85	15.85	16.60	16.05	17.33

ETCOG BUDGET TEMPLATE					DIVISION NAME	Public Safety Division
BY DIVISION					PROGRAM TITLE	COMPOSITE
EAST TEXAS COUNCIL OF GOVERNMENTS						
BUDGET CATEGORY	G/L CODE	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ORIGINAL BUDGET	FY2017 CURRENT SERVICE BUDGET
Federal Assistance		360,738	344,645	264,106	280,911	166,543
State Assistance		2,292,926	2,281,763	2,189,052	2,883,070	2,857,753
Local Assistance		-	-	-	-	-
Other Income		47,338	59,723	45,236	20,041	29,082
TOTAL SOURCE OF FUNDS		2,701,001	2,686,132	2,498,394	3,184,022	3,053,378
Salaries	5110	331,657	427,049	426,412	425,304	389,484
Fringe Benefits	5120	56,678	61,379	64,924	62,880	60,202
Hospitalization	5071	46,503	55,928	48,428	53,624	59,066
Pension	5080	47,043	51,936	50,279	59,660	60,763
TOTAL SALARIES AND FRINGE		481,880	596,292	590,043	581,220	569,516
Staff In-Region Travel	5310	7,187	1,611	2,046	9,100	5,900
Staff out-of-Region Travel	5309	26,429	13,256	16,237	24,316	19,213
Committee Travel	5311	625	442	736	1,250	500
TOTAL DIRECT TRAVEL EXPENSES		34,241	15,310	19,018	34,666	25,613
Contract Services	5291	119,264	89,406	9,014	112,553	45,975
Insurance & Bonding	5711	2,987	3,130	2,248	3,750	390
TOTAL DIRECT PROFESSIONAL SERVICES		122,251	92,536	11,261	116,303	46,365
Public Education	5512	1,261	24	128	1,900	200
Communications	5761	4,628	2,755	2,817	6,400	300
Meetings & Conferences	5763	1,547	83	27	2,900	47
TOTAL DIRECT COMMUNICATION EXPENSES		7,437	2,863	2,972	11,200	547
Supplies	5510	13,630	19,085	71,222	12,061	29,685
Copier costs	5620	575	296	30	550	375
Training costs	5781	152,709	118,837	100,652	154,323	5,911
Membership Dues	5766	2,291	2,211	6,282	2,255	4,961
Space Costs	5650	-	-	-	-	-
Computer Maintenance & Repairs and Software	5292	77,627	24,431	176,418	3,700	77,022
Repairs & Maintenance	5725	489	-	-	-	-
Capital Equipment	5810	72,067	111,834	23,856	167,631	-
Fuel - Transportation	5880	-	-	-	-	-
Maintenance - Transportation	5890	-	-	-	-	-
Vehicle Supplies - Transportation	5582	-	-	-	-	-
Inspection - Transportation	5883	-	-	-	-	-
Towing - Transportation	5885	-	-	-	-	-
Tires - Transportation	5886	-	-	-	-	-
Brakes - Transportation	5887	-	-	-	-	-
Oil - Transportation	5888	-	-	-	-	-
Radios - Transportation	5889	-	-	-	-	-
OTHER DIRECT PROGRAM EXPENSES		319,388	276,694	378,461	256,411	117,954
TOTAL PASS THROUGH	7000	1,550,857	1,469,466	1,236,318	1,124,261	2,057,655
TOTAL DIRECT PROGRAM EXPENSES		2,516,054	2,453,161	2,238,073	2,124,061	2,817,650
Human Resource Cost Pool	5903	17,077	23,520	26,032	26,676	25,587
Information Technology	5292	35,783	44,478	46,144	60,164	50,040
Facilities	5902	27,494	44,902	33,483	32,425	37,369
TOTAL DIRECT INTERNAL SERVICES		80,354	112,900	105,659	119,265	112,996
TOTAL SHARED COSTS	5901	104,594	120,071	154,663	133,395	122,732
TOTAL PROGRAM OPERATION EXPENSES		2,701,002	2,686,132	2,498,396	2,376,721	3,053,378
FTE POSITIONS		11.25	10.02	10.13	10.23	11.54

ETCOG BUDGET TEMPLATE							DIVISION NAME	Transportation Division
BY DIVISION							PROGRAM TITLE	COMPOSITE
EAST TEXAS COUNCIL OF GOVERNMENTS								
BUDGET CATEGORY	G/L CODE	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ORIGINAL BUDGET	FY2017 CURRENT SERVICE BUDGET	Notes & Comments
Federal Assistance		1,764,616	1,873,272	2,145,912	2,447,342	2,012,505	3,206,739	
State Assistance		805,785	1,226,535	1,272,098	1,034,461	1,119,566	1,144,330	
Local Assistance		248,868	197,815	199,302	216,700	360,931	84,828	
Other Income		397,085	371,524	260,505	343,287	334,451	261,208	
TOTAL SOURCE OF FUNDS		3,216,354	3,669,146	3,877,817	4,041,790	3,827,453	4,697,105	
Salaries	5510	1,178,142	1,208,499	1,348,715	1,311,250	1,407,649	1,285,548	
Fringe Benefits	5120	204,592	136,347	158,205	149,540	146,992	123,510	
Hospitalization	5071	132,391	132,411	168,516	216,580	233,699	219,323	
Pension	5080	93,344	75,336	128,316	148,006	148,671	127,920	
TOTAL SALARIES AND FRINGE		1,608,469	1,552,593	1,803,753	1,825,376	1,937,011	1,757,000	
Staff In-Region Travel	5310	3,528	4,440	6,583	4,250	5,566	2,500	
Staff out-of-Region Travel	5309	10,144	9,328	9,751	10,100	10,000	5,000	
Committee Travel	5311	464	-	-	-	-	-	
TOTAL DIRECT TRAVEL EXPENSES		14,136	13,768	16,334	14,350	15,566	7,500	
Contract Services	5291	78,121	181,134	59,785	41,832	32,254	29,979	
Insurance & Bonding	5711	87,571	96,221	101,057	104,886	104,886	105,000	
TOTAL DIRECT PROFESSIONAL SERVICES		165,692	277,355	160,842	146,718	137,140	134,979	
Public Education	5512	6,737	7,196	10,580	7,000	7,000	6,000	
Communications	5761	37,097	41,449	65,565	52,416	65,700	50,000	
Meetings & Conferences	5763	1,678	509	-	400	-	-	
TOTAL DIRECT COMMUNICATION EXPENSES		45,512	49,154	76,145	59,816	72,700	56,000	
Supplies	5510	15,216	30,679	29,178	12,000	81,755	7,000	
Copier costs	5620	2,104	2,059	2,241	2,000	2,200	2,300	
Training costs	5781	2,468	17,407	2,449	3,500	2,800	2,500	
Membership Dues	5766	11,673	8,900	4,495	5,000	4,881	5,000	
Remote Space Costs & Storage	5650	21,772	-	-	-	-	-	
Computer Maintenance & Repairs and Software	5292	55,937	45,150	58,033	54,600	58,200	49,439	
Repairs & Maintenance	5725	256	18,235	151,641	165,500	147,500	125,500	
Capital Equipment	5810	47,723	237,676	240,000	360,011	374,048	1,450,113	
Fuel - Transportation	5880	681,265	608,800	590,085	600,000	466,853	350,665	
Maintenance - Transportation	5890	41,413	155,470	-	-	-	-	
Vehicle Supplies - Transportation	5582	1,142	7,047	19,662	2,160	2,500	14,500	
Inspection - Transportation	5883	121	2,259	667	1,020	1,000	500	
Towing - Transportation	5885	2,050	10,495	14,510	10,200	12,000	10,000	
Tires - Transportation	5886	6,797	45,789	39,600	31,200	30,000	25,000	
Brakes - Transportation	5887	4,789	31,510	25,656	21,600	24,000	15,000	
Oil - Transportation	5888	3,317	21,477	23,500	24,000	24,000	18,470	
Radios - Transportation	5889	-	-	-	-	-	-	
Reserve							45,758	
OTHER DIRECT PROGRAM EXPENSES		898,043	1,242,954	1,201,718	1,292,791	1,231,737	2,121,745	
Total Pass Through	7000	-	-	-	-	-	-	
TOTAL DIRECT PROGRAM EXPENSES		2,731,853	3,135,824	3,258,792	3,339,051	3,394,154	4,077,224	
Human Resource Cost Pool	5903	66,301	90,738	132,874	127,764	104,699	102,088	
Innovation & Efficiency Cost Pool	5904	127	-	-	-	-	-	
Information Technology	5292	39,157	54,508	54,992	105,288	82,522	76,670	
Facilities	5902	37,203	54,935	65,051	64,850	64,514	62,497	
TOTAL DIRECT INTERNAL SERVICES		142,788	200,181	252,917	297,902	251,735	241,255	
Total Shared Costs	5901	341,714	333,141	366,108	404,837	380,052	378,625	
TOTAL PROGRAM OPERATION EXPENSES		3,216,354	3,669,146	3,877,817	4,041,790	4,025,941	4,697,105	
FTE POSITIONS		63.24	57.10	62.40	50.65	50.65	52.20	

ETCOG BUDGET TEMPLATE				DIVISION NAME		Workforce Division		
BY DIVISION								
EAST TEXAS COUNCIL OF GOVERNMENTS			PY	2017	ALL PROGRAMS	Combined ALL WKFC - Admin & Prgm		
BUDGET CATEGORY	G/L CODE	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ORIGINAL BUDGET	FY2017 TOTAL WORKFORCE BUDGET	FY2017 ADMIN BUDGET	FY2017 PROGRAM BUDGET
Federal Assistance		20,707,879	24,374,422	11,668,450	26,745,703	24,213,376	1,659,513	22,553,863
State Assistance		4,427,738	41,050	-	3,720,963	2,345,486	117,274	2,228,212
Local Assistance		-	-	-	-	-	-	-
Other Income		38,629	-	-	-	3,741,774	90,346	3,651,428
TOTAL SOURCE OF FUNDS		25,174,247	24,415,472	11,668,450	30,466,666	30,300,636	1,867,133	28,433,503
Salaries	5110	947,014	963,729	882,623	1,013,663	985,634	633,081	352,553
Fringe	5120	164,390	164,415	205,327	182,709	172,486	110,789	61,697
Hospitalization	5071	121,642	126,193	105,254	132,878	148,619	93,736	54,883
Pension	5080	122,499	122,317	57,389	145,296	142,918	92,743	50,176
TOTAL SALARIES AND FRINGE		1,355,545	1,376,655	1,250,592	1,474,546	1,449,657	930,349	519,308
Staff In-Region Travel	5310	20,017	38,517	39,336	28,229	65,370	13,525	51,845
Staff out-of-Region Travel	5309	32,288	39,730	44,109	49,881	56,985	37,150	19,835
Committee Travel	5311	30,689	31,480	45,543	30,500	45,642	45,600	42
TOTAL DIRECT TRAVEL EXPENSES		82,993	109,727	128,987	108,610	167,997	96,275	71,722
Contract Services	5291	44,478	31,851	19,363	43,820	22,300	20,300	2,000
Workman's Compensation	5061	-	-	3,039	-	2,720	2,525	195
Insurance & Bonding	5711	5,965	2,221	2,027	8,700	3,075	3,075	-
TOTAL DIRECT PROFESSIONAL SERVICES		50,443	34,072	24,429	52,520	28,095	25,900	2,195
Public Education	5512	21,794	8,754	1,427	15,310	4,125	2,725	1,400
Communications	5761	6,570	8,796	3,887	3,900	4,940	4,240	700
Youth Committee	5767	-	-	1,750	-	2,000	-	2,000
Meetings & Conferences	5763	4,342	4,869	4,818	11,250	7,900	4,200	3,700
TOTAL DIRECT COMMUNICATION EXPENSES		32,705	22,418	11,883	30,460	18,965	11,165	7,800
Supplies	5510	17,485	10,483	19,552	26,216	32,041	16,891	15,150
Copier costs	5620	8,006	7,859	11,940	9,300	16,507	16,507	-
Postage	5762	-	-	1,251	1,000	1,922	1,252	670
Training costs	5781	15,029	18,163	33,527	30,900	47,943	34,010	13,933
Membership Dues	5766	8,019	2,100	13,637	9,500	15,070	15,070	-
Remote Space & Storage Costs	5650	594	625	822	887	-	-	-
Computer Maintenance & Repairs and Software	5292	10,112	6,369	10,757	7,573	13,891	13,891	-
Repairs & Maintenance	5725	-	852	44	-	218	218	-
Minor Office Equipment	5811	-	-	30,026	-	20,950	19,200	1,750
Capital Equipment	5810	8,944	12,635	-	-	-	-	-
Temporary Board Ops Reserve	n/a	-	-	-	-	-	202,711	114,942
Fuel - Transportation	5880	-	-	57	-	-	-	-
Maintenance - Transportation	5890	-	-	-	-	-	-	-
Vehicle Supplies - Transportation	5582	-	-	-	-	-	-	-
Inspection - Transportation	5883	-	-	-	-	-	-	-
Towing - Transportation	5885	-	-	-	-	-	-	-
Tires - Transportation	5886	-	-	-	-	-	-	-
Brakes - Transportation	5887	-	-	-	-	-	-	-
Oil - Transportation	5888	-	-	-	-	-	-	-
CCDF Quality Improvement	5860	-	35,876	375,728	373,548	-	-	-
CC Training	6140	-	-	-	-	-	-	-
CC Provider Financial Suprt	6141	-	-	-	-	-	-	-
Workforce Individual Training Accounts	6000	1,460,440	1,890,453	1,351,223	1,569,149	1,844,671	-	1,844,671
Workforce Work Readiness	6009	80,096	107,453	139,200	63,300	125,025	-	125,025
Workforce Work Key Assessments	6005	41,780	15,904	3,554	11,176	47,500	-	47,500
Workforce Needs Related Payments	6010	30,136	145	-	-	-	-	-
Workforce Work Related Expense	6016	-	-	867	-	-	-	-
Workforce Transportation Expense	6025	263,199	282,106	215,312	402,730	408,000	-	408,000
Workforce Other Support Services	6050	1,398	4,318	506	21,290	54,358	-	54,358
Workforce Youth Incentives	6055	15,945	26,085	19,875	11,500	5,000	-	5,000
Workforce Centers Office Lease	6100	820,948	697,611	689,724	642,603	623,834	-	623,834
Workforce Centers Repairs, Maint., & Supplies	6110	471,061	286,340	185,259	163,505	347,690	-	347,690
Workforce Centers Utilities	6105	134,599	153,233	144,239	156,557	105,437	-	105,437
Workforce Centers Office Supplies	6125	105,456	81,359	93,466	106,584	70,919	-	70,919
Workforce Centers Postage	6130	51,539	36,694	38,423	67,428	67,781	-	67,781
Workforce Centers Communications	6133	232,832	206,814	156,221	166,188	293,089	-	293,089
Workforce Centers Internet Service	6135	-	-	-	-	6,485	-	6,485
Workforce Centers Information Technology	6190	6,626	152,003	284,667	287,651	192,673	-	192,673
Workforce ICT Change Mgmt (Contractor)	6191	-	-	98,097	-	197,903	-	197,903
Workforce Centers Equipment Maint./Rental	6195	142,277	116,001	119,978	144,154	146,858	-	146,858
Workforce Centers Equipment Purchase	6200	17,607	26,003	227,299	112,647	39,330	-	39,330
OTHER DIRECT PROGRAM EXPENSES		3,944,128	4,177,484	4,265,251	4,385,386	4,725,095	319,750	4,722,998
Pass Through	7000	19,214,978	18,129,749	17,497,003	23,588,224	23,314,972	107,289	24,831,035
TOTAL DIRECT PROGRAM EXPENSES		24,680,793	23,850,104	23,178,144	29,639,746	29,704,780	1,490,728	30,155,058
Human Resource Cost Pool	5903	40,771	54,365	48,333	62,363	64,935	41,708	23,227
Information Technology	5905	99,052	94,318	93,594	134,103	116,789	75,015	41,774
Facilities	5902	73,253	107,895	81,722	92,035	101,726	65,340	36,387
TOTAL DIRECT INTERNAL SERVICES		213,076	256,579	223,650	288,501	283,450	182,063	101,388
Shared Costs	5901	280,379	308,733	304,100	331,780	312,405	200,493	111,912
TOTAL PROGRAM OPERATION EXPENSES		25,174,247	24,415,416	23,705,894	30,260,027	30,300,636	1,873,283	30,368,358
FTE POSITIONS		22.94	22.94	22.55		22.46	13.95	8.51

ETCOG BUDGET TEMPLATE					DIVISION NAME	Economic Development
BY DIVISION					PROGRAM TITLE	COMPOSITE
EAST TEXAS COUNCIL OF GOVERNMENTS						
BUDGET CATEGORY	G/L CODE	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ORIGINAL BUDGET	FY2017 CURRENT SERVICE BUDGET
Federal Assistance		32,959	94,806	85,629	73,223	94,664
State Assistance		720,181	461,903	696,637	535,052	398,817
Local Assistance		13,932	55,164	80,000	40,000	54,360
Other Income		43,098	113,427	86,218	134,143	133,620
TOTAL SOURCE OF FUNDS		810,170	725,300	948,484	782,418	681,461
Salaries	5110	83,064	153,643	160,437	164,103	151,390
Fringe Benefits	5120	13,362	27,851	29,519	29,882	26,508
Hospitalization	5071	10,576	16,112	17,817	20,969	21,693
Pension	5080	11,714	18,465	11,390	24,648	22,661
TOTAL SALARIES AND FRINGE		118,716	216,072	219,163	239,602	222,252
Staff In-Region Travel	5310	1,600	1,982	1,671	400	2,300
Staff out-of-Region Travel	5309	5,049	7,589	9,849	2,287	11,700
Committee Travel	5311	803	1,395	321	600	2,200
TOTAL DIRECT TRAVEL EXPENSES		7,452	10,965	11,840	3,287	16,200
Contract Services & Consultants	5291	39,399	41,433	58,038	40,000	46,500
Insurance & Bonding	5711	5,933	4,798	2,810	5,375	6,443
TOTAL DIRECT PROFESSIONAL SERVICES		45,332	46,231	60,848	45,375	52,943
Public Education	5512	55,042	20,357	31,790	16,981	25,100
Communications	5761	1,213	1,515	3,493	350	3,800
Meetings & Conferences	5763	429	260	5,235	1,438	11,356
TOTAL DIRECT COMMUNICATION EXPENSES		56,684	22,132	40,519	18,769	40,256
Supplies	5510	3,704	3,711	11,862	1,757	6,633
Copier costs	5620	524	201	118	500	2,000
Training costs	5781	1,144	7,347	4,036	2,500	7,500
Membership Dues	5766	2,840	3,206	2,845	2,050	4,500
Remote Storage & Facilities	5650	-	540	480	-	-
Computer Maintenance & Repairs and Software	5292	75	291	-	-	5,000
Repairs & Maintenance	5725	-	-	-	-	-
Capital Equipment	5810	-	-	-	-	-
Operating Surplus(Loss)				(40,648)		
OTHER DIRECT PROGRAM EXPENSES		8,287	15,296	(21,307)	6,807	25,633
Total Subcontractor Pass Through	7000	531,969	340,690	553,491	382,257	251,893
TOTAL DIRECT PROGRAM EXPENSES		768,441	651,386	864,554	696,097	609,177
Personnel Cost Pool	5903	3,350	5,905	6,472	8,221	7,520
Innovation & Efficiency Cost Pool	5904	-	-	-	-	-
Information Technology	5292	5,207	9,895	12,222	19,492	16,856
Facilities	5902	6,917	11,505	11,389	6,321	-
TOTAL DIRECT INTERNAL SERVICES		15,473	27,305	30,083	34,035	24,375
Total Shared Costs	5901	26,256	46,609	53,848	52,286	47,909
TOTAL PROGRAM OPERATION EXPENSES		810,170	725,300	948,484	782,418	681,461
FTE POSITIONS		5.47	3.78	3.78	3.35	2.88

Special Revenue Funds - Prior Years' Actual and Budgeted

Budget Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2017 Budget	Variance
Federal Award	26,495,330	26,495,330	32,899,592	31,145,860	(1,753,732)
State Award	8,360,916	8,360,916	8,478,543	6,933,201	(1,545,342)
Local Match	348,798	348,798	480,788	210,771	(270,018)
Other Income	1,687,260	1,687,260	529,951	4,199,859	3,669,908
Total Revenues	36,892,304	36,892,304	42,388,872	42,489,690	100,817
Salaries	3,353,296	3,197,095	3,486,304	3,403,314	(82,990)
Other Benefits	458,986	487,101	526,518	474,917	(51,601)
Hospitalization	424,293	401,026	493,735	555,143	61,408
Pension	376,866	349,311	454,208	433,561	(20,647)
Total Personnel	4,613,442	4,434,533	4,960,765	4,866,935	(93,830)
Staff In-Region Travel	65,402	51,175	67,295	105,170	37,875
Staff out-of-Region Travel	104,538	110,655	113,531	125,134	11,603
Committee & Board Member Travel	66,123	56,491	47,050	63,842	16,792
Total Direct Travel Expenses	236,063	218,321	227,876	294,146	66,270
Contract Services	283,224	102,938	236,811	173,054	(63,757)
Insurance & Bonding	123,510	126,564	128,096	122,828	(5,268)
Total Direct Professional Services Expenses	406,734	229,502	364,907	295,882	(69,025)
Public Education	70,405	76,335	84,245	68,979	(15,266)
Communications	101,099	88,173	99,600	80,140	(19,460)
Meetings & Conferences	8,276	18,328	30,388	28,503	(1,885)
Total Direct Communications Expenses	179,780	182,835	214,233	177,622	(36,611)
Supplies	223,196	72,393	173,610	86,468	(87,142)
Copier costs	15,387	19,114	17,125	26,890	9,765
Training costs	162,518	142,890	147,823	67,052	(80,771)
Membership Dues	12,898	37,205	25,785	38,968	13,183
Remote space & storage costs	17,282	3,169	9,887	12,222	2,335
Computer Maintenance & Repairs and Software	89,775	248,099	79,728	187,876	108,148
Repairs & Maintenance	12,337	46,314	8,750	31,071	22,321
Fuel - Transportation	590,085	343,473	466,853	350,665	(116,188)
Maintenance - Transportation	239,228	37,051	146,500	171,258	24,758
Vehicle Supplies - Transportation	19,873	1,644	2,500	14,500	12,000
Inspection - Transportation	667	631	1,000	500	(500)
Towing - Transportation	15,704	13,175	12,000	10,000	(2,000)
Tires - Transportation	46,229	37,663	30,000	25,000	(5,000)
Brakes - Transportation	25,656	18,298	24,000	15,000	(9,000)
Oil - Transportation	23,608	21,334	24,000	18,470	(5,530)
Workforce Operations & Individual Training Accounts	4,240,913	4,982,825	4,514,398	4,714,175	199,777
Capital Equipment	476,601	225,237	1,187,640	1,450,113	262,473
Other Direct Program Expenses	6,211,957	6,250,515	6,871,599	7,220,228	348,629
Pass-Through	22,603,412	24,171,208	27,814,597	27,764,279	(50,318)
Total Direct Program Expenses	34,251,389	35,486,914	40,453,977	40,619,092	165,115
Human Resource Cost Center	251,940	229,096	248,562	246,683	(1,879)
Information Technology	266,721	290,385	400,614	373,487	(27,127)
Facilities	231,956	185,061	201,605	201,592	(13)
Total Direct Internal Expenses	750,617	704,542	850,781	821,762	(29,019)
Shared Costs	1,029,832	1,086,741	1,084,116	1,048,838	(35,278)
Total Program Operation Expenses	36,031,838	37,278,196	42,388,874	42,489,690	100,816
FTE POSITIONS	132.40	122.38	122.00	122.48	0.48

Note: Portions of this schedule may reflect rounding differences.

Detailed Listing of Line Item Expenditures by Fund

Expenditures	Indirect	Internal Services	General Fund	AAA	Public Safety	Transp.	Workforce & Economic Development	Reporting Entity Direct Charges	GRAND TOTAL ALL CHARGES
Salaries	\$ 554,079	\$ 327,240	\$ 33,338	\$ 591,258	\$ 389,484	\$ 1,285,548	\$ 1,137,024	\$ 3,436,652	\$ 4,317,971
Fringe Benefits	91,386	61,826	5,774	92,211	60,202	123,510	198,994	480,691	633,902
Hospitalization	66,077	45,313	6,214	106,443	59,066	219,323	170,312	561,357	672,747
Pension	76,970	47,765	5,137	78,599	60,763	128,619	165,580	438,698	563,433
Total Personnel	788,512	482,143	50,463	868,510	569,516	1,757,000	1,671,909	4,917,399	6,188,054
Staff In-Region Travel	16,500	8,289	500	29,100	5,900	2,500	67,670	105,670	130,459
Staff out-of-Region Travel	4,000	9,888	2,500	32,236	19,213	5,000	68,685	127,634	141,522
Committee Travel	10,000	-	2,500	15,500	500	-	47,842	66,342	76,342
Total Travel Expenses	30,500	18,177	5,500	76,836	25,613	7,500	184,197	299,646	348,323
Contract Services	85,000	18,100	5,000	28,300	45,975	29,979	68,800	178,054	281,154
Insurance & Bonding	8,500	3,500	-	5,200	390	105,000	12,238	122,828	134,828
Total Professional Services	93,500	21,600	5,000	33,500	46,365	134,979	81,038	300,882	415,982
Public Education	3,000	-	1,200	33,554	200	6,000	29,225	70,179	73,179
Communications	50,000	-	170	21,100	300	50,000	8,740	80,310	130,310
Meetings & Conferences	3,000	2,000	30,000	7,200	47	-	21,256	58,503	63,503
Total Communications Expenses	56,000	2,000	31,370	61,854	547	56,000	59,221	208,992	266,992
Supplies	27,000	8,500	20,000	35,250	29,685	7,000	14,533	106,468	141,968
Copier Costs	20,000	150	-	3,250	375	2,300	20,965	26,890	47,040
Training Costs	10,000	14,030	1,000	19,100	5,911	2,500	39,541	68,052	92,082
Membership Dues	24,000	450	6,351	8,000	4,961	5,000	21,007	45,319	69,769
Remote Space/Storage Costs	500	-	-	10,300	-	-	1,922	12,222	12,722
Computer Maint., Repairs & Software	-	121,940	-	8,472	77,022	49,439	52,943	187,876	309,816
Repairs, Maintenance & Utilities	1,200	34,000	4,000	16,001	-	-	15,070	35,071	70,271
Fuel -Transportation	-	-	-	-	-	350,665	-	350,665	350,665
Maintenance -Transportation	-	-	-	-	-	171,258	-	171,258	171,258
Vehicle Supplies - Transportation	-	-	-	-	-	14,500	-	14,500	14,500
Inspection - Transportation	-	-	-	-	-	500	-	500	500
Towing - Transportation	-	-	-	-	-	10,000	-	10,000	10,000
Tires - Transportation	-	-	-	-	-	25,000	-	25,000	25,000
Brakes - Transportation	-	-	-	-	-	15,000	-	15,000	15,000
Oil - Transportation	-	-	-	-	-	18,470	-	18,470	18,470
Depreciation Expenses	-	34,641	-	-	-	-	-	-	34,641
Minor Office Equipment	8,500	1,250	-	-	-	-	-	-	-
Match and fund balance	-	-	85,019	-	-	-	-	85,019	-
Quality Improvement	-	-	-	-	-	-	-	-	-
Workforce Individual Training Accounts	-	-	-	-	-	-	1,844,671	1,844,671	-
Workforce Work Readiness	-	-	-	-	-	-	125,025	125,025	-
Workforce Work Key Assessments	-	-	-	-	-	-	47,500	47,500	-
Workforce Needs Related Payments	-	-	-	-	-	-	8,194	8,194	-
Workforce Transportation Expense	-	-	-	-	-	-	408,000	408,000	-
Workforce Other Support Services	-	-	-	-	-	-	54,358	54,358	-
Workforce Youth Incentives	-	-	-	-	-	-	5,000	5,000	-
Workforce Centers Office Lease	-	-	-	-	-	-	623,834	623,834	-
Workforce Centers Utilities	-	-	-	-	-	-	105,437	105,437	-
Workforce Centers Maint., & Supplies	-	-	-	-	-	-	347,690	347,690	-
Workforce Centers Office Supplies	-	-	-	-	-	-	70,919	70,919	-
Workforce Centers Postage	-	-	-	-	-	-	67,781	67,781	-
Workforce Centers Communications	-	-	-	-	-	-	293,089	293,089	-
Workforce Centers Information Tech.	-	-	-	-	-	-	397,061	397,061	-
Workforce Centers Equip Maint./Rental	-	-	-	-	-	-	146,858	146,858	-
Workforce Centers Equip Purchase	-	-	-	-	-	-	39,330	39,330	-
Capital Equipment	-	59,000	-	-	-	1,450,113	-	1,450,113	1,509,113
Total Other Direct Prog. Expenses	91,200	273,961	116,370	100,373	117,954	2,121,745	4,750,728	7,207,170	7,572,331
Human Resource Cost Pool	-	-	-	46,553	25,587	102,088	72,455	246,683	246,683
Innovation & Efficiency Cost Pool	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	113,132	50,040	76,670	133,645	373,487	373,487
Facilities	-	-	-	-	37,369	62,497	101,726	201,592	201,592
Total Direct Internal Expenses	-	-	-	159,685	112,996	241,255	307,826	821,762	821,762
Total Shared Costs	-	-	10,875	187,166	122,732	378,625	360,314	1,059,713	1,059,713
Total Pass Through	-	-	-	2,269,185	2,057,655	-	23,566,065	27,893,705	27,893,705
Costs Allocated	(1,059,712)	(797,882)	-	-	-	-	-	-	(1,857,594)
TOTAL BUDGETED EXPENDITURES	-	-	\$ 219,578	\$ 3,757,110	\$ 3,053,378	\$ 4,697,105	\$ 30,982,097	\$ 42,709,270	\$ 42,709,270

Note: Portions of this schedule may reflect rounding differences.

Glossary of Terms and Grant Descriptions

AAA (Area Agency on Aging) - The Area Agency on Aging of East Texas is designated by the Texas Department of Aging and Disability Services to coordinate services for persons in East Texas who are 60 or older, with particular attention to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.

Accrual Basis of Accounting - The basis of accounting whereby revenue projections are developed recognizing revenues expected to be earned in the period, and expenditure estimates are developed for all expenses anticipated to be incurred during the last fiscal year.

Appropriation - A legal authorization to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended.

Basis of Accounting - The timing method used in the recognition of revenues and expenditures for financial reporting purposes.

Budget Document - The official written statement prepared by ETCOG staff and approved by the ETCOG Board of Directors to serve as a financial and operation guide for the fiscal year end in which it was adopted.

Executive Summary - A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The Executive Summary explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and financial officer (if not the chief executive).

Budgetary Control - The control or management of government in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available resources.

Capital Equipment (Assets) - Resources having a value of \$5,000 or more and a useful life of more than one year. Capital assets are also called fixed assets.

Capital Outlay - Expenditures which result in the acquisition of or addition of fixed assets.

Cash Basis of Accounting - The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCS (Child Care Services) - Provides subsidized child care to public assistance recipients and low-income parents who are employed or attending school.

CDBG (Community Development Block Grant) - The purpose of this program is to provide technical assistance in the area of community development and in part “create jobs through expansion and retention of businesses”.

CLP (Chapman Loan Program) – is designed to provide long term financing to East Texas Business in a 14 county area. Loan proceeds can be used for a variety of purposes including inventory, working capital and equity injections.

CMS (Centers for Medicare & Medicaid Services) Basic - The Centers for Medicare & Medicaid Services (CMS) conducts research, demonstrations, and evaluations in support of CMS' key role as a beneficiary-centered purchaser of high-quality health care at a reasonable cost. These grants awarded are in the form of research grants and cooperative agreements; Hispanic health services grants; historically black colleges and university grants. CMS research, demonstrations and evaluations will focus on expanding agency efforts to improve the efficiency of payment, delivery, access and quality of our health care programs that serve millions of beneficiaries.

CPI - The Consumer Price Index published by the Bureau of Labor Statistics for the State of Texas.

DADS (Texas Department of Aging and Disability Services) - The Texas agency whose mission is to provide a comprehensive array of aging and disability services, supports, and opportunities that are easily accessed in local communities.

Direct Internal Expenses – Direct internal expenses include costs of Human Resource Administration; Facility costs, and Information Communication Technology expenses.

EDA (U.S. Department of Commerce -Economic Development Administration) - provides planning assistance to provide support to Planning Organizations (as defined in 13 CFR 303.2) for the development, implementation, revision, or replacement of a Comprehensive Economic Development Strategy (CEDS), short-term planning efforts, and State plans designed to create and retain higher-skill, higher-wage jobs, particularly for the unemployed and underemployed in the nation's most economically distressed regions.

Encumbrances - Commitments related to unperformed (executory) contracts for goods and services.

ES (Wagner-Peyser Employment Services) - Legislation passed in 1933 that ensures universal access to a system in which job seekers are matched with jobs and employers.

ETRDC (East Texas Regional Development Company) – is a private, non-profit, organization formed for the purpose of assisting small businesses and licensed by the U.S. Small Business Administration. ETRDC has helped many Texas business owners achieve long term financing for all of their business needs.

Federal Awards - Federal awards received from the federal government through the State of Texas are the largest source of funding received by the ETCOG. Revenues are received from the U.S. Departments of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

General Fund - General Operating Fund of ETCOG, accounting for the resources and expenditures related to the generally recognized governmental services provided.

Generally Accepted Accounting Principles (GAAP) - Uniform standards and guidelines for financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

GIS (Geographic Information System) - A spatial database system that provides powerful decision making tools for every facet of public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc.

GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas region.

Governmental Funds - Funds generally used to account for governmental (non-proprietary) activities. There are two (2) types of governmental funds used by ETCOG; the general fund and special revenue funds.

ICT (Information and Communications Technology) – refers to technologies that provide access to information through telecommunications. It is similar to Information Technology (IT), but focuses primarily on communication technologies. This includes the Internet, wireless networks, cell phones, and other communication mediums.

Interlocal Elimination – The allocation of Direct Internal Services and Shared Costs to Service Programs in accordance with established federal, state or internal guidelines.

Internal Service Fund – Funds used to account for activities conducted on a benefit received for serve basis.

Investments – Cash held by ETCOG in interest bearing accounts or cash pools.

JARC (Job Access and Reverse Commute) – Provides transportation assistance to low income workers and job seekers to enable them to commute from rural areas into urban centers and from urban areas to employers located in rural areas.

Local Cash Match – Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the Counties for the Economic Development grant.

Major Fund - The General and the Grant Fund (Programs).

Marshall Flex Route and Kilgore College Services - Both the City of Marshall and Wiley College contribute financially to the success of the Marshall Flex Routes. GoBus also operates a flex route service connecting Kilgore College campuses in Longview and Kilgore. Together the City of Marshall, Wiley and Kilgore Colleges make a significant contribution to the total costs of these programs.

MIPPA - To provide outreach to eligible Medicare beneficiaries regarding the benefits available under title XVIII of the Social Security Act, including the Medicare prescription drug benefit under Part D of title XVIII of the Social Security Act and under the Medicare Savings Program, and to coordinate efforts to inform older Americans about benefits available under Federal and state programs.

Modified Accrual Basis of Accounting - Under the basis of accounting, revenues are estimated for the fiscal year if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period.

NCP (Non-Custodial Parent Choices) - Provides Employment Services to non-custodial parents ordered into the system by the court for non-payment of child support.

NEG (National Emergency Grant)- The National Emergency Grant focuses on long-term workforce development strategies and provides training to dislocated workers in occupational areas of projected growth.

NSIP (Nutrition Service Incentive Program) - Funds are made available to State agencies on aging and Indian Tribal Organizations to purchase foods of United States origin or to access commodities from the United States Department of Agriculture (USDA). These foods are to be used in the preparation of congregate and home-delivered meals by nutrition services programs. Commodities available from the USDA may not be sold, exchanged, or otherwise disposed of (authorized distribution excepted) without prior, specific approval of USDA.

Operating Budget - A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

Other Direct Program Expenses – Other Direct expenses include professional and contract services, travel, training, insurance and bonding, office supplies, and service delivery costs.

Other Income – Other income includes revenues for Transportation Bus Fares, Geographic Information Systems (GIS) Services, Program Income for the Area Agency on Aging, Investment income, ETRDC Service Fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Texas Department of Aging and Disability.

Pass Through (Expenses) – Funds which the East Texas Council of Governments has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen county region.

Performance Measure - Divisional units of measurement in performance, measurable functions, i.e. passenger miles, job postings filled, meals delivered, etc.

Personnel (Expenses) – Personnel costs include salaries and benefits for ninety-two full-time employees and forty-one part-time employees. Benefits for full-time employees include paid leave (vacation, sick, holidays), longevity, workers compensation, disability, pension and hospitalization.

Revenues - The term designates an increase to a fund's assets which:
DOES NOT increase a liability (e.g. proceeds from a loan);
DOES NOT represent a repayment of an expenditure already made;
DOES NOT represent a cancellation of certain liabilities; and
DOES NOT represent an increase in contributed capital.

RPO (Rural Planning Organization) – An organization of the 14-county ETCOG counties, established to coordinate all multimodal transportation planning for the region.

Service Program – The collective, associated services funded through a variety of Federal and State Awards managed by the four major operating Divisions of ETCOG (Area Agency on Aging, Public Safety, Transportation, and Workforce and Economic Development)

Shared Costs – Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportional to the results achieved.

SNAP (Supplemental Nutrition Assistance Program) - Seeks to provide employment services to those individuals receiving food stamps with the goal of self-sufficiency.

State Awards – State revenues for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated. Each ETCOG Grant Fund is a Special Revenue Fund and is used to account for all grant related financial activity (Divisional budgets).

TAA (Trade Adjustment Assistance Services) - The Trade Adjustment Assistance (TAA) provides training and job search/relocation assistance to individuals who lose their manufacturing jobs due to foreign imports.

TANF (Temporary Assistance for Needy Families) - Employment services which are offered through the Choices Program to recipients of TANF. This program helps individuals receiving time limited cash assistance to find long-term employment and self-sufficient wages.

Title III Part B –To encourage State Agencies on Aging and Area Agencies on Aging to concentrate resources to develop and implement comprehensive and coordinated community-based systems of service for older individuals via Statewide planning, and area planning and provision of supportive services, including multipurpose senior centers. The objective of these services and centers is to maximize the informal support provided to older Americans to enable them to remain in their homes and communities. Providing transportation services, in-home services, and caregiver support services, this program insures that elders receive the services they need to remain independent.

Title III Part C1 & C2 -To provide grants to States to support nutrition services including nutritious meals, nutrition education and other appropriate nutrition services for older Americans in order to maintain health, independence and quality of life. Meals may be served in a congregate setting or delivered to the home, if the older individual is homebound.

Title III Part D - To develop or strengthen preventive health service and health promotion systems through designated State Agencies on Aging and Area Agencies on Aging. Funds are provided for disease prevention and health promotion services including health risk assessments; routine health screening; nutrition screening; counseling and educational services for individuals and primary care givers; health promotion; physical fitness; home injury control and home safety screening; screening for

the prevention of depression, and referral to psychiatric and psychological services; education on availability of benefits and appropriate use of preventive services; education on medication management; information concerning diagnosis, prevention, and treatment of neurological and organic brain dysfunction; and counseling regarding social services and follow-up health services.

Title III Part E - To assist States, Territories in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their caregiving roles; respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities; and supplemental services, on a limited basis, to complement the care provided by caregivers.

Title VII EAP - To support activities to develop, strengthen, and carry out programs for the prevention, detection, assessment, and treatment of, intervention in, investigation of, and response to elder abuse, neglect, and exploitation (including financial exploitation).

Title VII OAG - The principal role of this Ombudsman Program is to investigate and resolve complaints made by or on behalf of residents of nursing homes or other long-term care facilities. Ombudsmen also promote policies and practices needed to improve the quality of care and life in long-term care facilities and educate both consumers and providers about residents' rights and good care practices.

TxDOT (Texas Department of Transportation)- Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

US Department of Transportation – Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

VETS (Veterans' Employment Services) - Program where Vietnam era veterans, disabled veterans, and recently separated veterans can receive job search assistance, education, and training. The services of this program are provided by employees of Texas Veterans Commission with the Board responsible for housing those employees in the Workforce Centers and coordinating their activities with the rest of the system.

WIA (Workforce Investment Act) - The purpose of WIA as stated in Section 106 of the Act is "to provide workforce investment activities, through statewide and local workforce investment systems that increase the employment, retention, and earnings of participants and increase occupational skill attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation." Services for job seekers are accessed through a tiered system consisting of core, intensive, and training services.

TWC (Texas Workforce Commission) - Texas Workforce Commission (TWC) is the state agency charged with overseeing and providing workforce development services to employers and job seekers of Texas. TWC strengthens the Texas economy by providing the workforce development component of the Governor's economic development strategy. By focusing on the needs of employers, TWC gives Texas the competitive edge necessary to draw business to the state.

WIOA (Workforce Innovation and Opportunity Act) - WIOA is legislation enacted to improve the nation's workforce development system and help put Americans back to work. It provides a system for the preparation of workers for the 21st century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

WSET (Workforce Solutions East Texas) - The public workforce system in the 14-county East Texas region, providing help to employers in meeting human resource needs and area residents build careers, so both can better compete in the global economy.

Customized services help employers find qualified applicants for specific jobs. We assist with recruiting, screening, referring and testing of job applicants to help simplify the hiring process. Workforce Solutions will also help employers strengthen their current workforce as well as get advice on human resource issues and concerns.

Workforce Solutions East Texas partners with businesses, educational institutions, civic organizations and community leaders to find solutions to labor needs of industries vital to the region and its economy.

As part of the statewide Texas Workforce Solutions network, WSET partners with the Texas Workforce Commission and other workforce boards in the largest job-matching database in the state.

Workforce Solutions is funded by state and federal tax dollars, which are redirected back into the East Texas region for employment and job training. Services are offered at no cost to our customer.

